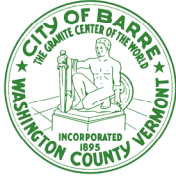


REGULAR COUNCIL MEETING
Tuesday, July 28, 2026 6:00pm
Barre City Hall Council Chambers
6 N. Main Street, Barre VT 05641
Zoom Meeting ID: 889 8252 5535 Passcode: 675736
One tap mobile 929-205-6099

Page	Agenda Item
	1. Call to Order – 6:00PM
	2. Adjustments to and Approval of the Agenda
	3. Visitors & Communications
	4. Consent Agenda
4 10 12 13 16	A. Approval of Minutes i. Regular Meeting of 7/14/26 ii. Emergency Meeting of 7/16/26 B. Clerk’s Office Licenses & Permits C. State Auditor’s Internal Financial Controls Checklist annual presentation D. Approve Water/Sewer Rates Resolution #2026-10 & approve \$50,000 for water system rate study E. Appointment of Deputy Health Officer F. Approve DAR Rebeckah Hastings Marker letter of support G. Authorize the Acting Manager to execute contract(s) (as needed)
17	4-a. Approve City Warrants A. Approve week of 7/29/26 B. Ratify week of 7/22/26
	5. City Clerk Report
	6. Liquor/Cannabis Control Boards
	7. Acting City Manager’s Report
	8. New Business
28 29 52 54	A. Volunteer Appointment(s) – Cow Pasture Committee B. Discussion concerning process for Hilltop land use (Tess Taylor) C. Use of Semprebon Bequest Fund for lighting improvements on Church St/Auditorium Hill, and sidewalk improvements on Auditorium Hill (Brian Baker) D. Execute Clerk of the Works Contract for Auditorium Project (Tom Baker) E. Manager Search Committee Update (Councilor Gustin)
	9. Upcoming Business
	10. Round Table
	11. Executive Session – as needed
	12. Adjournment



City of Barre, Vermont

"Granite Center of the World"

Carol Dawes
City Treasurer

6 N. Main St., Suite 2
P. O. Box 418
Barre VT 05641
Telephone (802) 477-1459

MEMO

TO: City Council
FROM: Treasurer
DATE: July 24, 2026
SUBJECT: Packet Memo re: July 28, 2026 Council Meeting Agenda Items

The following notes apply to packet materials and agenda items for the July 28, 2026 Council Meeting.

Adjustments to the Agenda

Consent agenda item 4 E (appointment of deputy health officer) can be removed from the agenda.
Council approved Arthur Young at the 7/14/26 meeting as part of the overall list of council appointments.

4(C) State Auditor's Internal Financial Controls Checklist for Municipalities. "24 VSA § 1571(d) The town treasurer shall annually, on or before June 30, complete and provide to the selectboard a copy of the document made available by the Auditor of Accounts pursuant to 32 V.S.A. § 163(11) regarding internal financial controls."

I'm a little late getting this done. Mea culpa.

4(D) Memo and resolution #2026-10 regarding water/sewer rates, as discussed at 7/14/26 council meeting.

4(E) This item was completed at 7/14/26 meeting. Can be removed from agenda.

4(F) The DAR chapter chair approached Nicolas for authorization to place a marker at Elmwood. Once approved, Tom Baker will sign the attached letter as cemeteries director.

4(G) Clerk of the Works proposals for the Auditorium Project are listed under new business rather than being included under the manager's contract approvals.

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting

To be approved at the next Barre City Council Meeting

SPECIAL COUNCIL MEETING
Tuesday, July 14, 2026, 4:30pm
IN PERSON LOCATION: 15 Hilltop Avenue, Barre, VT

The warned Special Meeting of the Barre City Council was called to order in person by Mayor Thomas Lauzon at 4:30 PM at 15 Hilltop Avenue, Barre, Vermont. In attendance were: From Ward I, Councilor Sonya Spaulding and Beth Hilgartner; from Ward II, Councilor Jeff Bergeron and Councilor Amanda Gustin; and from Ward III, Councilor Michael Deering. City staff members present were City Manager Nicolas Storellicastro and Housing & Homelessness Liaison Tess Taylor.

Item 1. Call to Order at 4:30 PM

Item 2. Adjustments to Agenda

None.

Item 3. Site Visit at Hilltop Avenue

The City Manager provided a history on 15 and 21 Hilltop Avenue, which are owned by the City following FEMA buyouts. Under FEMA rules, the City will own the lots in perpetuity and cannot develop the property.

Small and non-permanent activities are allowed, including gardens. The City Manager was approached by Tilia Tea Company with a request to create a community garden on 15 Hilltop Avenue. The request was vetted through Vermont Emergency Management (VEM), which oversees FEMA buyout lot use. VEM authorized the plan use of the lot as being consistent with FEMA rules.

Tilia Tea Company then provided a briefing on the plans for the site, including the organizations goal of planting in underutilized and vacant urban lots. Work includes not just plantings, but removal of overgrown landscaping and removal of invasive species.

Several residents of the general neighborhood area expressed their opinions about the garden, both in support and opposition.

The Council acknowledged that the City will confront more of these situations as additional buyouts are executed and “pocket parks” are created as a result. The Council discussed how this could become a template for future uses of FEMA buyout lots transferred to the City.

Item 4. Adjournment.

On motion of Councilor Gustin, seconded by Councilor Bergeron, the Special Council Meeting was adjourned.

**Regular Meeting of the Barre City Council -Draft
Held July 14th, 2026, at 6pm
Council Chambers-Barre City Hall**

The warned Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Thomas Lauzon at 6:00 PM in the Council Chambers at City Hall, Barre, Vermont. In attendance were: From Ward I, Councilors Sonya Spaulding and Beth Hilgartner; from Ward II, Councilor Jeff Bergeron and Councilor Amanda Gustin; and from Ward III, Councilor Michael Deering. City staff members present were City Manager Nicolas Storrellicastro, Finance Director Christina Kimball, Public Works Director Brian Baker, Facilities Director Tom Baker, Clerk Cheryl Metivier, Treasurer Carol Dawes

Adjustments to the Agenda – Insert an Executive Session between Item 8G and Item 8H.

Motion to approve of the agenda dated 7/14/2026 moved by Councilor Bergeron, Seconded by Councilor Spaulding, approved.

Visitors & Communications –none

Consent Agenda

A. Approval of Minutes -

- i. Special Meeting of 6/22/26
- ii. Special Meeting of 6/23/26-corrected

B. Clerk's Office Licenses & Permits

National Night Out Event-Currier Park – Aug 4th from 5pm-8pm

Munchie Madness Food Vendor located at 23 Jones Bros. Way

C. Approve temporary services contract with Manager-continue union negotiations

D. FY27 Council Appointments

E. Authorize Department Heads to execute City-approved FEMA buyout closing documents

F. Allocate up \$2000 from the Italian Stonecutter Memorial Fund for construction of new flood-resilient garden beds at Dente Park.

The Granite Center Garden Club (GCGC) is responsible for the planting and maintenance of flower beds around the City. Barre City reimburses the GCGC for the expense of plantings, compost, mulch, and related costs. This redesign of Dente Park requires a one-time expense of between \$1,500 and \$2,000

G Approve letter of attestation for the Barre Partnership Downtown Vibrancy Fund application.

The Granite Center Garden Club (GCGC) is responsible for the planting and maintenance of flower beds around the City. Barre City reimburses the GCGC for the expense of plantings, compost, mulch, and related costs. This redesign of Dente Park requires a one-time expense of between \$1,500 and \$2,000

H. Authorize the Manager to execute contract(s)

- \$54,000 for Andrew LaRosa, Architect PLLC: Services related to implementation of state elevation grants.

To be approved at the next Barre City Council Meeting

- Amount TBD for Downs Rachlin Martin: Legal services for Prospect Heights development agreement. Rate per hour for attorneys ranges from \$245-\$475 per hour.
- Salt buggies Epoke \$56,994 from the Capital Improvement Fund This purchase would replace 3 aging sidewalk salt buggies. The proposed new machines provide operational efficiencies because they carry more salt (reducing the number of times they need to reload) and distribute salt more effectively (reducing the total cost of salt used).

Motion to approve the Consent Agenda for 07/14/2026 was moved by Councilor Gustin, seconded by Councilor Bergeron, approved.

4-a. Approve City Warrants

- i. Approve week of 7/15//26
- ii. Ratify week of 6/24/26, 7/1/26, 7/8/26

Motion to approve city warrants moved by Councilor Gustin, seconded by Councilor Deering – approved. Councilor Spaulding abstaining

City Clerk & Treasurer Report –

The Clerk's office has mailed 400+ absentee ballots to date with 150+ having been returned. Please read and follow the directions for returning ballots. A ballot not following the procedure will be marked invalid until the voter comes into cure the issue.

There is still plenty of time to request absentee ballots. You may do so by calling the Clerk's office or sign up online through the voter portal.

Liquor/Cannabis Boards-

Dougie Catering

Motion to approve Liquor/Cannabis licensures moved by Councilor Deering, seconded by Councilor Spaulding, approved

Managers' Report-

- Recreation Dept is in full gear with cool camps like a CSI and painting a Mural there may still be openings in the CSI camp at this time. Contact the Recreation Department.
- DPW is still in street repair finishing up Camp St and adding a sidewalk, working on Seminary St and Berlin soon.
- The Cemetery Department has completed the computer uploads and scanning for easier access to records.
- The dam project Friends of the Winooski have been trying to move forward with has been delayed possibly through to 2027.

Bern Rose mentioned the storm drain issue on Allen St. Waterflow has cause corrosion creating a sink hole.

New Business;

A. Volunteer Appointment(s) - Cemeteries Committee, DRB

- Taylor Dexter, Cemeteries Committee. There is one vacant seat with a June 30, 2028 expiration date.

Motion to approve to the volunteer appointment of Taylor Dexter to the Cemeteries Committee with a June 30, 2028 expiration date was moved by Councilor Hilgartner seconded by Councilor Bergeron, approved

- Spencer Billings, Development Review Board At-Large seat. There is one vacant At-Large seat with a June 30, 2030 expiration date.

Motion to approve the volunteer appointment of Spencer Billings to the DRB with a June 30, 2030 expiration date was moved by Councilor Deering seconded by Councilor Spaulding approved

- Michael Ornitz, Development Review Board Ward III seat. There is one vacant Ward III seat with a June 30, 2030 expiration date.

Motion to approve the volunteer appointment of Michael Ornitz to the DRB with a June 30, 2030 expiration date was moved by Councilor Deering seconded by Councilor Spaulding approved

B. Approve sale of Hope Cemetery Fountain lot – Tom Baker

Giuliano Cechinelli approached the City to purchase the out-of-service and in disrepair fountain at Hope Cemetery. Mr. Cechinelli has studied historical photos of the fountain and plans to restore it and transform it into an ornamental planter. The packet includes his plan and photos. If approved by the Council, we recommend selling the lot for \$2,950, which is the equivalent cost of a 3-grave lot.

Instead of allowing the full purchase, the Council offered the work and restoration for the cost of the perpetual care.

Motion to allow Giuliano Cechinelli to retain the rights for perpetual care of the Fountain at 20% of the cost of (3) grave lot, was moved by Councilor Bergeron seconded by Councilor Hilgartner approved.

C. Approve Cemeteries Committee request to allocate \$20,000 from the perpetual care fund for monument cleaning and maintenance of Elmwood and St. Monicas – Tom Baker and Starr Parnigoni LeCompte-Committee Chair,

Motion to Approve Cemeteries Committee request to allocate \$20,000 from the perpetual care fund for monument cleaning and maintenance of Elmwood and St. Monicas was moved by Councilor Deering, seconded by Councilor Bergeron approved.

D. Approve firetruck purchase – Keith Cushman

The expected purchase price is \$1,127,048. City staff will recommend lease financing for this purchase at a time closer to the delivery of the new apparatus. It is anticipated that a 10-year lease finance term may result in an approximate annual debt service payment of ~\$140,000. Delivery expected 2030. Replacing the aged Engine 1.

To be approved at the next Barre City Council Meeting

A motion to approve the purchase of a fire truck was moved by Councilor Deering, seconded by Councilor Gustin, approved.

E. Set FY27 water and sewer rates and approve water system rate study – Brian Baker, Christina Kimball,

Hoping to come closer to leveling the Water enterprise fund deficit, while also providing the resources needed to operate, maintain and improve this infrastructure the group approached the Council with the rate increase outlined below.

- Water: 0% base rate; 10% use rate (last year 3% base and 3% use increase)
- Sewer: 0% base rate; 10% use rate (last year 5% base and 5% use increase, decrease from 21% increase 2 years ago)

After the presentation, Mayor Lauzon countered with a 3% increase for base rate, and 15% increase for usage. A new resolution with the changes will be brought to the Council at the next meeting.

F. Approve FY27 Flood Resiliency Plan (Gustin)

Councilor Gustin outlined the basics of the plan, including completed projects, continued projects, new projects (flood gage and bridge design) and future plans for flood mitigation. The plan is a work in progress with components shifting or changing as needed but maintains a bookmark for measuring progress.

G. Discuss CDBG-DR Round III applications – Manager Nicolas Storrellicastro

The three focus point for the grant applications continue to be North End elevations, North End buyouts and 143 N. Main St options for use and improvement.

Executive Session -Acting City Manager

Motion for finding for executive session moved by Councilor Spaulding, Seconded by Councilor Hilgartner, approved

Motion to enter executive session moved by Councilor Hilgartner, Seconded by Councilor Deering, approved

Video paused at 7:51pm
Video resumed at 9:04pm

Motion to exit executive session moved by Councilor Hilgartner, Seconded by Councilor Gustin, approved

H. Appoint Acting City Manager effective July 18, 2026-deffered

Round Table

Mayor Lauzon – Enjoy the Heritage Festival –

Agrees that ICE should pull back and suspend. No one should celebrate someone's death.

Councilor Deering- Enjoy the Heritage Festival 24th-26th

Councilor Hilgartner- Thankful to Neighborly Barre for the grants

The walking garden tour and teas was a success

To be approved at the next Barre City Council Meeting

Thankful for the Barre FD for securing the area around her home after a powerline fell.
The pool mural is beautiful.

Councilor Gustin- July 18th – Quilting Bee at the Barre Social club-Circle will benefit

States her opposing ICE entering communities and killing people without regard.
As her family who were also immigrants who also settled in Biddeford ME this
hit close to her heart.

Councilor Bergeron – Congratulations to Barre Community Baseball for the hard work and playing into the
Finals.

Councilor Spaulding – Thank you to the City and DPW for installing sidewalks on Camp St.

Would City Hall light up with the colors representing the winners of the World Cup?

Motion to adjourn was made by Councilor Spaulding, seconded by Councilor Deering, approved.

Meeting adjourned at 9:10 pm

Next regular meeting is scheduled for July 28th, 2026, at 6pm.

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Cheryl Metivier, City Clerk

To be approved at the next Barre City Council Meeting

EMERGENCY COUNCIL MEETING
Thursday, July 16, 2026 12:30pm
Zoom Meeting ID: 889 8252 5535 Passcode: 675736
One tap mobile 929-205-6099

The warned Emergency Meeting of the Barre City Council was called to order in person by Mayor Thomas Lauzon at 12:30 PM at Council Chambers in City Hall, Barre, Vermont. In attendance were: From Ward I, Councilor Sonya Spaulding (remote) and Beth Hilgartner; from Ward II, Councilor Jeff Bergeron and Councilor Amanda Gustin (remote); and from Ward III, Councilor Michael Deering (remote) Councilor Routhier. City staff members present were City Manager Nicolas Storrellicastro, City Clerk Cheryl Metivier, Treasurer Carol Dawes.

Agenda Item

1. Call to Order – 12:30PM

2. Adjustments to and Approval of the Agenda – none

Motion to approve the 07/16/2026 Agenda was made by Councilor Bergeron, seconded by Councilor Hilgartner, approved.

3. Appointment of Acting City Manager - Braedon Vail (effective 4:30pm on July 17, 2026).

Mayor Tom Lauzon announced the decision to appoint Braedon Vail (current Barre City Police Chief) as the Acting City Manager. With confidence in current City staff, he knows the City of Barre will remain in competent hands and will continue to serve the community in its best interests.

The motion to approve the appointment of Braedon Vail as the Acting City Manager was made by Councilor Bergeron, seconded by Councilor Hilgartner, approved.

4. Adjourn

Motion to adjourn was made by Councilor Deering, seconded by Councilor Hilgartner, approved.
Meeting adjourned at 12:56 pm

Next regular meeting is scheduled for July 28th, 2026, at 6pm.

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Cheryl Metivier, City Clerk

Permit List for Council 07-11-2026 to 07-23-2026

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
148	Washington Street	E26-000118	Electrical Permit	EM-06369 Wire Garage Branch Circuits	07/13/2026	Angela Auer
155	Ayers Street	B26-000046	Building Permit	Industrial at Building #2 - Installation of new Roof at Spaulding High School - Generator Support	07/13/2026	Spaulding Union High School
5	Foss Street	E26-000117	Electrical Permit	EM-04444 Turning single outlets to quads	07/13/2026	Judie M Copping Revocable Trust
79	Summer Street	E26-000119	Electrical Permit	EM-08517 Installation of 4 Illuminated Exit Signs in required locations throughout. Replace 4 fluorescent lights with LED Fixtures. Replace 2 outlets with GFCI	07/13/2026	Salvatore Matano; trustee of the St Monica Parish
14	Washington Street	E26-000123	Electrical Permit	EM-03280 Temporary panel for Heritage Festival.	07/21/2026	Barre Housing Authority
155	Ayers Street	B26-000047	Building Permit	Removing one wall to expand the electrical shop space. Removing ceiling, replacing lights, grinding floor tiles to smooth concrete finish. Finish carpentry / patching sheetrock / painting.	07/21/2026	Spaulding Union High School
18	Sheridan Street	B26-000049	Building Permit	Adding foundational support to covered two-story porch attached to house. Removing the first story portion of the porch. Adding posts on Sono tubes and beam to support the secondary story. Rebuilding small staircase next to the porch.	07/21/2026	Julia R Wilk
31	Brook Street	B26-000052	Building Permit	Build wooden enclosure around exposed electrical meters and external electrical panels. With small roof over it. Must be locked at all times and accessed only when necessary.	07/21/2026	Seventy-Four South Main Limit Company
65	S Main Street	B26-000053	Building Permit	Rebuild exterior stairs, including stringers, tread, railings and handrails. 7" risers and 12" treads with 2x12 Stringers.	07/21/2026	Seventy Four South Main Limited Company
70	N Main Street	E26-000122	Electrical Permit	EM-04235 Swap an outlet for GFCI.	07/21/2026	B & L Restaurant Group LLC
88	Delmont Avenue	B26-000054	Building Permit	Building Garden Shed 10 X 16 and adding 6' to garage.	07/21/2026	Kevin & Sonya Spaulding
88	Delmont Avenue	E26-000121	Electrical Permit	Building 160 Sq Ft Shed and installing (2) 110V outlets and LED Lights.	07/21/2026	Kevin & Sonya Spaulding
131	S Main Street	B26-000057	Building Permit	Construction of new wall and cut in door for #135	07/22/2026	Wall Street Investments
138	S Main Street	E26-000124	Electrical Permit	EM-03280 correct violations and GFCI and smoke detectors.	07/22/2026	Marie Bevington (LE)
32	Westwood Parkway	E26-000125	Electrical Permit	Installation of new service, new main panel and adding surge protection.	07/23/2026	Joshua & Kelly Campagna

Internal Financial Controls Checklist for Municipalities – Cities and Towns

Document referenced in 24 V.S.A. § 1571(d)

	Yes	No	Don't know	By whom
Are all town account records currently maintained by one individual?		X		
Do you reconcile bank and ledger balances monthly?	X			FINANCE DEPARTMENT
Are checks always written to specified payees and not to cash?	X			
Does the same individual open the mail and deposit checks?	X			MAIL OPENED BY NUMEROUS PEOPLE/DEPOSITS MADE BY ASSIST. TREASURER
Are pre-numbered checks used for all bank accounts?	X			
Are unopened bank statements delivered directly to the treasurer as received?	X			RECEIVED ELECTRONICALLY
Do you always provide a numbered receipt for any cash payment made to the town?	X			
Have select board members attended financial trainings?			X	SOME HAVE
Are bank statements reconciled on a regular basis?	X			FINANCE DEPARTMENT
Does someone other than the treasurer review bank reconciliations?	X			FINANCE DEPARTMENT
Have you deposited town monies anywhere other than a town account?		X		
Have you deposited any non-town monies into a town account?		X		
Is interest in town accounts apportioned to each account?	X			
Have there been any changes in authorized signatures during the fiscal year?		X		TRANSFERRED AUTHORIZATION TO NEW TREASURER JULY 2025
Has a signature stamp ever been used for any town account	X			NOT FOR SEVERAL YEARS
Has there ever been a theft, or unauthorized use of town funds or equipment?	X			DELINQUENT COLLECTIONS CLERK - APPROX. 20+ YEARS AGO
Are financial records maintained in a computerized system?	X			
Does the town have written policies and procedures for financial operations?	X			
Does each town official have copies of these policies and procedures?	X			ALL POLICIES ALSO AVAILABLE ON CITY WEBSITE
Have you attended trainings on recordkeeping?	X			
Are checks written by the same individual who approves payments?		X		
Are you a participant in any business which does business with the town?		X		
Do you maintain separate pages, columns or running balances for each fund?	X			
Do elected town auditors attend financial trainings?				NO ELECTED TOWN AUDITORS
Are bank accounts and fund balances reconciled on a monthly basis?	X			FINANCE DEPARTMENT
Does the town loan money to town employees?	X			OCCASIONAL HSA ADVANCES

As a signer below I certify to the best of my knowledge that the answers provided in this self-assessment questionnaire are an accurate representation of the operation of the Town/City of: BARRE CITY, Vermont.

Preparer: (signature) _____ (printed name): CAROL DAWES Title: TREASURER

Received by Select Board (signature): _____ **on (date):** _____



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 7/28/2026

Item No.: 4-D

AGENDA ITEM DESCRIPTION: Set FY27 water & sewer rates (Resolution #2026-10) and approve water system rate study

SUBMITTING DEPARTMENT or PERSON: The Manager, Director of Finance Christina Kimball, and Director of Public Works Brian Baker

BACKGROUND INFORMATION:

The City’s enterprise funds have been operating at deficits. The total cost to operate the water system (distribution and treatment plant) is approximately \$3.5 million. In order to fully fund the water system, rates would need to be increased 40%. The system has been surviving due to accumulated surpluses. The total cost to operate the sewer system (collection system and treatment plant) is \$4.3 million. In order to fully fund the sewer system, rates would need to be increased 35%.

These budgets are out of alignment because for many years, the City did not raise rates sufficiently to keep pace with costs or did not raise rates at all (from 2017-2019 there were no increases in rates). Expenses have caught up with the underfunding and we are responding to more and more emergencies (water breaks) that require resources we simply have not had. In addition, as we have increased the paving budget, we have had a corresponding increase in costs to prepare roads for resurfacing.

Fully funding the system in one year is not possible. We are recommending significant increases to help reduce deficits, while also providing the resources needed to operate, maintain and improve this infrastructure. After an initial briefing for the City Council at its July 14, 2026 meeting, we recommend the following increases for FY27:

- **Water:** 3% base rate; 15% use rate (last year 3% base and 3% use increase)
- **Sewer:** 3% base rate; 15% use rate (last year 5% base and 5% use increase, decrease from 21% increase in FY25)

Impact:

- Low user \$12.60/qtr increase
- Average user \$45.00/qtr increase
- High user \$77.40/qtr increase

As part of the 20-year review of the Wastewater Treatment Facility, the City has contracted with Wright-Pierce to conduct longer-term analysis of revenue necessary to support both the operations and improvements necessary for the sewer system and treatment facility, and to recommend changes to the rate system. That study will be ready for next year’s rates. To create long-term stability for the finances of both systems, we recommend that the City Council approve a similar study of water system rates and approve expenditures up to \$50,000 for such a study that could also be used to inform next year’s rates.

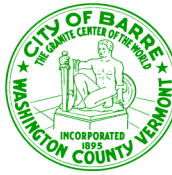
The rates provide for bare bones operation budgets and the ability to respond to emergencies and complete paving projects.

LEGAL AUTHORITY/REQUIREMENTS: The City has the authority to set reasonable rates for the operation of the water and sewer system. The systems are operated under state permits that require specific technical and administrative operating criteria that include adequate funding and fair rate setting for the permitted facilities.

ATTACHMENTS: (1) Resolution #2026-10 setting FY27 water and sewer rates

RECOMMENDED ACTION/MOTION:

Move to approve resolution 2026-10 to set FY27 water & sewer rates and authorize up to \$50,000 for a water system rate study.



RESOLUTION 2026 – 10

CITY OF BARRE WATER & SEWAGE RATES SCHEDULE

Effective Date September 1, 2026 Billing.

WATER

METERED USAGE BILLING PERIOD

WATER BASE CHARGE

WATER USE RATE

ACTUAL READING DATES

\$78.21 QTRLY (.8595 CENTS PER DAY)

\$6.66 /100 CU FT

WHOLESALE RATE

WHOLESALE BASE CHARGE

\$6.66 /100 CU FT

DETERMINED BY CITY/TOWN CONTRACT

FLAT RATE BILLING PERIOD

HYDRANTS

PUBLIC PARKS (NON METERED)

BILL MONTH AND FOLLOWING 2 MONTHS

\$428.28 PER YR (BILLED QTRLY @ \$107.07)

\$206.00 YRLY (6 MONTHS SEASONAL/BILLED QUARTERLY)

SPRINKLER BILLING PERIOD

SPRINKLERS

BILL MONTH AND FOLLOWING 2 MONTHS

\$.55 CENTS PER HEAD (MINIMUM \$55.00 QTRLY)

SPRINKLER SERVICE INSTALLATIONS
(NORTH MAIN STREET BIG DIG)

\$5,100.00 PER INSTALLATION

BULK WATER (FILL STATION)

\$6.66 /100 CU FT + \$51.50 PER LOAD FEE
(50% WEEKLY/MULTI LOAD FEE DISCOUNT)

SYSTEM DEVELOPMENT CHARGE

\$2,000.00 PER WATER SERVICE CONNECTION

SERVICE CALL (WITHIN CITY)

NO COST (REPAIRS BILLABLE – LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

SERVICE CALL (AFTER HOURS)

ACTUAL COST (LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

SERVICE CALL (OUTSIDE CITY)

ACTUAL COST (LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

WATER METER (WITHIN CITY >3/4")

ACTUAL COST

WATER METER (OUTSIDE CITY)

ACTUAL COST

WATER TAP (MAIN)

ACTUAL COST (LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

WATER METER ACCURACY TEST

ACTUAL COST (NO CHARGE IF INDUSTRY STANDARD NON COMPLIANT)

SEWAGE

SEWAGE BASE CHARGE

\$61.77 QTRLY (.6788 CENTS PER DAY)

SEWAGE USE RATE

\$9.89 /100 CU FT

FLAT RATE BILLING PERIOD

FLAT RATE PER EMPLOYEE (SHEDS)

BILL MONTH AND FOLLOWING 2 MONTHS

0-30 EMPLOYEES \$103.00 QTRLY + SEWAGE BASE CHARGE

31+ EMPLOYEES \$206.00 QTRLY + SEWAGE BASE CHARGE

SYSTEM DEVELOPMENT CHARGE

\$2,000.00 PER SEWER SERVICE CONNECTION

SLUDGE/SEPTAGE DISPOSAL (BULK)

\$.10 CENTS PER GALLON

LEACHATE DISPOSAL (BULK)

\$.033 CENTS PER GALLON

SEWER TAP (MAIN)

ACTUAL COST (LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

THE PROPERTY OWNER SHALL BE RESPONSIBLE FOR PROVIDING ACCESS TO WATER METERS OR PROVIDING METER READINGS ON A QUARTERLY BASIS. FAILURE TO PROVIDE QUARTERLY METER READINGS WILL RESULT IN THE CUSTOMER RECEIVING A BILL FOR ALL APPLICABLE NON-METERED CHARGES. WATER SERVICE IS SUBJECT TO TERMINATION AFTER THREE CONSECUTIVE NO READINGS. ALL UNBILLED USAGE AS A RESULT OF NOT PROVIDING METER READINGS WILL BE BILLED AT RATE CURRENTLY IN EFFECT AT NEXT BILLING CYCLE AFTER METER READING IS OBTAINED. THE CITY OF BARRE RESERVES THE RIGHT TO INSPECT WATER METERS AT ANY TIME.

Be it resolved this 28th day of July 2026, that the above rates were approved by order of the Mayor and Members of the Barre City Council on July 28, 2026.

Thomas Lauzon, Mayor

Cheryl Metivier, City Clerk

Beth Hilgartner, Ward I

Sonya Spaulding, Ward I

Amanda Gustin, Ward II

Jeff Bergeron, Ward II

Michael Deering II, Ward III

Don Routhier, Ward III



City of Barre, Vermont

6 N. Main St., Suite 2
Barre, VT 05641
www.barrecity.org

Tom Baker
Director of Facilities & Grounds
(802) 476-0256
tom.baker@barrecity.org

July 28, 2026

Office of the Historian General
National Society Daughters of the American Revolution
1176 D Street NW
Washington, D.C. 20006-5303

Via email to: historian@dar.org

Dear Historian General:

This is a notice of approval for placement of a Daughters of the American Revolution (DAR) America 250! Patriot Marker at Elmwood Cemetery, located at 122 Washington Street, Barre, VT. A place of visual prominence will be chosen for the 20" x 20" post and cap mounted bronze plaque, in coordination with the City's Cemeteries Committee.

It is a pleasure to accept the plaque as a gift from the Rebeckah Hastings Chapter, DAR. The chapter is located in Barre, and its chapter namesake, Rebeckah Hastings, is buried in the cemetery. Elmwood Cemetery is also the location of at least 25 American Revolutionary War veterans, 14 of which are recognized as DAR Patriots.

Sincerely,

Tom Baker
Director of Facilities & Grounds

07/21/26

11:00 am

City of Barre Accounts Payable

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Louis.Falcaro,

By check number for check acct 01(GENERAL FUND) and check dates 07/22/26 thru 07/22/26

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
01142 AFLAC							
	PR 07/22/26	PR WE 07/17/2026	001-2000-240.0019	AFLAC PAYABLE	0.00	511.32	161336
	PR 07222026	PR WE 07/17/2026	001-2000-240.0019	AFLAC PAYABLE	0.00	164.00	161336
					0.00	675.32	
01088 AFSCME COUNCIL 93							
	PR 07222026	PR WE 07/17/2026	001-2000-240.0007	UNION DUES PAYABLE	0.00	226.48	E1222
01060 AMAZON CAPITAL SERVICES							
	13FC1MNDF4N	Ink Cartridge	001-6045-350.1055	METER SUPPLIES	0.00	35.68	161337
01049 AMERICAN TOWER CORP							
	5320751	Williamstown Tower	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	E1221
01153 AMERIGAS							
	3191396552	Tank Rental	001-6055-320.0724	RADIO MAINTENANCE	0.00	66.95	161338
23018 AUBUCHON HARDWARE							
	4910695	Syringe	002-8220-320.0740	EQUIPMENT MAINT	0.00	9.59	161339
	4910748	Propane by the Gallon	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	16.76	161339
	4910824	Rope	003-8300-350.1060	SMALL TOOLS	0.00	16.19	161339
					0.00	42.54	
01047 AXON ENTERPRISE INC							
	INUS464687	Taser	001-6050-320.0721	TASER ASSUR/ REPL PROG	0.00	41,634.57	161340
02293 BCBSVT							
	227591468	Aug 2026 BCBS	001-2000-240.0008	HEALTH PAYABLE	0.00	20,887.46	161341
	227591468	Aug 2026 BCBS	001-9020-110.0151	HEALTH INSURANCE	0.00	121,734.50	161341
	227591468	Aug 2026 BCBS	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	8,584.38	161341
	227591468	Aug 2026 BCBS	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	7,793.97	161341
	227591468	Aug 2026 BCBS	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,575.88	161341
	227591468	Aug 2026 BCBS	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	9,327.05	161341
	227591468	Aug 2026 BCBS	048-5500-110.0153	BENEFITS	0.00	1,127.54	161341
					0.00	173,030.78	
02221 BEAUREGARD EQUIPMENT INC							
	44193	Scaper, Retainer, Pin	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	1,068.10	161342
02102 BELLAVANCE LOGISTICS							
	1432031	Excavator Rental	001-8050-210.0323	EQUIPMENT RENTAL - STS	0.00	168.50	161343
02204 BENOIT ELECTRIC INC							
	394	Install Power Electrical	002-8220-320.0796	CAPITAL ASSETS - WTP	0.00	9,632.00	161344
05107 BIOGENIE USA							
	CGCG01000331	Biosolid Compost	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	11,978.54	E1223

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03043 CASELLA WASTE MGT INC							
	3296349	Waste Removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	647.57	161345
	3296349	Waste Removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	240.20	161345
	3296349	Waste Removal	001-8050-200.0213	RUBBISH REMOVAL	0.00	484.96	161345
	3296349	Waste Removal	001-6043-200.0213	RUBBISH REMOVAL	0.00	333.97	161345
	3296349	Waste Removal	001-7035-200.0213	RUBBISH REMOVAL	0.00	464.06	161345
	3296349	Waste Removal	003-8330-200.0213	RUBBISH REMOVAL	0.00	176.00	161345
	3296349	Waste Removal	003-8330-200.0213	RUBBISH REMOVAL	0.00	199.64	161345
	3296349	Waste Removal	002-8220-200.0213	RUBBISH REMOVAL	0.00	199.64	161345
					0.00	2,746.04	
03446 CINTAS CORPORATION NO. 2							
	4275448921	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	36.48	161346
	4275448921	Uniforms	001-8050-340.0940	CLOTHING	0.00	126.19	161346
	4275448921	Uniforms	002-8200-340.0940	CLOTHING	0.00	53.99	161346
	4275448921	Uniforms	003-8300-340.0940	CLOTHING	0.00	50.99	161346
					0.00	267.65	
04095 DUFRESNE GROUP							
	2026-485	Berlin St Project	002-8620-510.1400	1.7M BOND - MULTI-USE EQU	0.00	1,080.00	161347
	2026-486	Genral Services	002-8200-120.0173	PROFESSIONAL SERVICES	0.00	565.33	161347
	2026-555	Hillcrest Project	002-8200-120.0173	PROFESSIONAL SERVICES	0.00	420.00	161347
	226-523	Hillcrest/Grace Project	002-8200-120.0173	PROFESSIONAL SERVICES	0.00	845.00	161347
					0.00	2,910.33	
05069 EDWARD JONES							
	PR 07222026	PR WE 07/17/2026	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	161348
16102 EMPOWER TRUST COMPANY LLC							
	PR 07/22/26	PR WE 07/17/2026	001-2000-240.0006	ANNUITY PAYABLE	0.00	699.86	E1225
	PR 07222026	PR WE 07/17/2026	001-2000-240.0006	ANNUITY PAYABLE	0.00	1,152.16	E1225
					0.00	1,852.02	
05059 ENDYNE INC							
	585076	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	125.00	161349
	585100	WSID 5254 Barre City	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	700.00	161349
	585114	Annual Wastewater	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	150.00	161349
					0.00	975.00	
06009 F W WEBB CO							
	96591731	PVC	003-8330-320.0740	EQUIPMENT MAINT	0.00	132.11	161350
	96624215	PVS supplies	003-8330-320.0740	EQUIPMENT MAINT	0.00	323.71	161350
					0.00	455.82	
06064 FINAL CONNECTION THE							
	375128	Fusion Project	001-5040-110.0184	IT EXPENSES	0.00	5,950.00	161351

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount Check
	375134	Consultant Services	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	245.00 161351
	375135	Trouble Shoot Email Issue	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	175.00 161351
					0.00	6,370.00
06901 FIRETECH SPRINKLER CORP						
	8	Sprinkler Maint	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	1,110.47 161352
11092 FLYBOYS						
	194467	Ipad Accesories	001-6040-440.1240	COMP SOFTWARE/OFF EQUIP	0.00	434.62 161353
06953 FUSION LLC						
	10280302	VoiceOver Telephone 06/26	001-5040-110.0154	IT EXPENSES	0.00	404.27 161354
07171 GAINWELL TECHNOLOGIES						
	05142026	Refund Vera Oakes	001-1000-120.0139	AMBULANCE A/R	0.00	103.59 161355
07224 GALIANO, JEANNE						
	07172026	Nicolas Party	001-5040-130.0184	MANAGER'S EXPENSES	0.00	278.67 161356
07237 GOODPSYCH LLC						
	001	Consultaion	001-6040-230.0511	PHYSICALS	0.00	150.00 161357
07000 GRAINGER						
	9961764819	Saftey Sign	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	99.90 161358
	9971403010	Tubing	003-8330-320.0740	EQUIPMENT MAINT	0.00	375.28 161358
					0.00	475.18
07206 GREAT-WEST TRUST COMPANY, LLC						
	PR 07222026	PR WE 07/17/2026	001-2000-240.0006	ANNUITY PAYABLE	0.00	479.44 161359
	PR 07222026	PR WE 07/17/2026	001-9030-110.0154	CITY PENSION PLAN	0.00	520.03 161359
	PR 07222026	PR WE 07/17/2026	002-8200-110.0155	PENSION	0.00	106.94 161359
	PR 07222026	PR WE 07/17/2026	003-8300-110.0155	PENSION	0.00	106.94 161359
	PR 07222026	PR WE 07/17/2026	003-8330-110.0155	PENSION	0.00	235.39 161359
					0.00	1,448.74
07149 GREEN MOUNTAIN POWER						
	526984	Pole Attachment Rent	001-6060-200.0210	ELECTRICITY	0.00	8.00 161360
07006 GREEN MT POWER CORP						
	01770 070826	Pool Bldg 06/05-07/05/26	001-6060-200.0210	ELECTRICITY	0.00	1,590.93 161361
	01770 070826	Pool Bldg 06/05-07/05/26	001-7050-200.0211	POOL ELECTRICTY	0.00	280.76 161361
	07890 070626	Cobb Hill M 06/04-07/0626	002-8220-200.0207	ELECTRICITY-COBBLE HILL	0.00	141.16 161361
	69716 062626	W Hill Tank 05/27-06/2626	002-8220-200.0202	ELECTRICITY-BAILEY STREET	0.00	32.50 161361
	72080 070726	S Main/ Pksid 0604-070526	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	112.73 161361
	93423 070626	Cob Crtl Vlt 0604-070526	002-8220-200.0206	ELECTRICITY-W CBL HILL VL	0.00	50.00 161361
	95121 070726	Hill/ Ayer 06/08-07/07/26	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	140.36 161361

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Vendor					PO	Invoice /
PO	Invoice	Invoice	Account	Account	PO	Invoice /
Number	Number	Description	Number	Description	Amount	Amount Check
					0.00	2,348.44
07204 GUYETTE BRANDON						
	07072026	B. Guyette CDL Lic	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	147.31 161362
07008 GUYS REPAIR SHOP LLC						
	40372	Supplies	001-8050-350.1060	SMALL TOOLS	0.00	49.98 161363
08001 HACH CO						
	15050318	Sensor Cap	003-8330-320.0740	EQUIPMENT MAINT	0.00	807.20 161364
	15052271	Mylar Bag	003-8330-320.0737	LAB MAINT	0.00	21.38 161364
					0.00	828.58
20097 IAFF LOCAL #881						
	PR 07222026	PR WE 07/17/2026	001-2000-240.0007	UNION DUES PAYABLE	0.00	340.00 E1228
10024 J A GOULD PLUMBING & HEATING INC						
	816026	Sprinkler Test	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	125.00 161365
16048 JP MORGAN CHASE						
	121265	Truck maint April 2026	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	2.26 161366
	121265	Truck maint April 2026	001-8050-320.0743	TRUCK MAINT - STS	0.00	4.52 161366
	121265	Truck maint April 2026	003-8300-320.0743	TRUCK MAINT	0.00	4.52 161366
					0.00	11.30
10061 KIMBALL MIDWEST						
	104632581	Lights, Patches, Jaw	001-8050-350.1061	SUPPLIES - GARAGE	0.00	581.50 161367
12099 LEAF						
	20554946	Copier Lease	001-5010-210.0312	OFFICE MACHINES MAINT	0.00	1,907.26 E1224
12011 LENNYS SHOE & APPAREL						
	3579792	Holden/ Clothing	001-6040-340.0940	CLOTHING	0.00	104.01 161368
	3597704	Cadorette/ Rubber Boots	003-8330-340.0943	FOOTWARE	0.00	165.00 161368
	3598024	Lane/ Work Clothes	002-8220-340.0940	CLOTHING	0.00	318.94 161368
	3598332	Farnham/ Boots	001-6040-340.0943	FOOTWARE	0.00	60.00 161368
	3598446	Morrison/ Boots	001-6040-340.0943	FOOTWARE	0.00	294.00 161368
	3598811	Charbonneau/ Boots	001-6040-340.0943	FOOTWARE	0.00	305.00 161368
	3598968	Guyette- Boots	003-8330-340.0943	FOOTWARE	0.00	240.00 161368
	3598969	Cadorette - Boots	003-8330-340.0943	FOOTWARE	0.00	370.00 161368
					0.00	1,856.95
13088 MCMASTER-CARR						
	67141913	Clamp, Valve, Cap	003-8330-320.0740	EQUIPMENT MAINT	0.00	211.46 161370
	67221975	Clamp, Nozzle, Valve	003-8330-320.0731	SOLIDS PROCESS MAINT	0.00	795.31 161370

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	67680637	Supplies	003-8330-320.0740	EQUIPMENT MAINT	0.00	5,244.90	161370
	67770285	Supplies	003-8330-320.0740	EQUIPMENT MAINT	0.00	448.83	161370
	67837033	PVC, Screws	002-8220-320.0742	CHEMICAL SYSTEM MAINT	0.00	1,069.54	161370
					0.00	7,770.04	
13075 MCWILLIAM JAMES							
	07162026	07/02-07/16/26 -22 hours	048-8000-320.0762	BOR BANNER EXP	0.00	550.00	161371
13950 MICRONICS ENGINEERED FILTRATION G							
	F000017780	Filtration Supplies	003-8330-320.0731	SOLIDS PROCESS MAINT	0.00	3,541.66	161372
13189 MILES SUPPLY INC							
	102515	Coverall	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	83.20	161373
13923 MOTOROLA SOLUTIONS INC							
	8282360866	Homeland Security - PD	048-7000-320.0741	PD HOMELAND SECURITY	0.00	49,983.45	161374
14016 NELSON ACE HARDWARE							
	308328	Cutoff Wheel	001-8050-350.1060	SMALL TOOLS	0.00	24.79	161375
	308344	Screws & Bits	001-8050-350.1062	SUPPLIES - SW	0.00	47.32	161375
	308426	Supplies	001-8050-350.1060	SMALL TOOLS	0.00	196.52	161375
	308441	Bar & Chain Oil	001-8050-350.1060	SMALL TOOLS	0.00	18.99	161375
	308564	Wedge, Bits & Spray Kit	002-8220-320.0740	EQUIPMENT MAINT	0.00	283.57	161375
	308578	Squeeges, etc	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	107.60	161375
	308580	Misc Supplies	003-8330-320.0740	EQUIPMENT MAINT	0.00	22.48	161375
	308872	Box Cover & Ground Plug	003-8300-320.0743	TRUCK MAINT	0.00	15.44	161375
	K08706	Ice Scappers	001-8050-350.1060	SMALL TOOLS	0.00	60.78	161375
					0.00	777.49	
15003 ORMSBY'S COMPUTER SYSTEMS INC							
	49075	Nable Project	001-5010-360.1171	SOFTWARE/CITY HALL	0.00	366.00	161377
16003 PIKE INDUSTRIES INC							
	1378638	/Asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-ST5	0.00	271.18	161378
	1383336	Asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-ST5	0.00	2,306.71	161378
	1385387	Asphalt	050-5900-490.1300	SIDEWALKS	0.00	1,183.00	161378
	1386091	Asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-ST5	0.00	1,667.57	161378
					0.00	5,428.46	
16857 PORTER RENEE							
	07152026	Reimburse for Boots	001-6050-340.0943	FOOTWARE	0.00	149.99	E1226
16301 PUTNEYS GARAGE							
	201274	ATS Recovered	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	225.00	161379
17010 QUADIENT FINANCE USA INC							
	5327 070326	Postage Meter	001-5010-360.1163	POSTAGE FOR METER	0.00	6,020.00	E1227

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17002	QUILL CORP						
	49233308	Flatbed Document	003-8330-320.0740	EQUIPMENT MAINT	0.00	738.00	161380
18148	R K MILES						
	126123/7	Plywood	001-8050-350.1062	SUPPLIES - SW	0.00	297.43	161381
	126207/7	Spray Foam	050-5900-490.1300	SIDEWALKS	0.00	101.42	161381
	126706/7	Lumber	001-8050-350.1062	SUPPLIES - SW	0.00	120.45	161381
	127240/7	Lumber	050-5900-490.1300	SIDEWALKS	0.00	181.71	161381
					-----	-----	
					0.00	701.01	
18026	R R CHARLEBOIS INC						
	2000503P	Gaskets, Exhaust & Seals	001-8050-320.0743	TRUCK MAINT - STS	0.00	2,853.98	161382
18264	REYNOLDS, JOANNE						
	07162026	Reimburse for Food	001-5040-130.0184	MANAGER'S EXPENSES	0.00	108.18	161383
19210	S D IRELAND CONCRETE CONSTRUCTION						
	126493	Wash & Spaulding St	050-5900-490.1300	SIDEWALKS	0.00	2,000.90	161384
	127499	Granite St	050-5900-490.1300	SIDEWALKS	0.00	971.50	161384
	127548	105 S Main St	050-5900-490.1300	SIDEWALKS	0.00	706.00	161384
	127761	Camp & Hill St	050-5900-490.1300	SIDEWALKS	0.00	1,870.00	161384
	127852	Granite St	050-5900-490.1300	SIDEWALKS	0.00	2,020.00	161384
	128037	Camp & Hill St	050-5900-490.1300	SIDEWALKS	0.00	1,870.00	161384
					-----	-----	
					0.00	9,438.40	
19418	SANEL NAPA						
	427699	Urethane Seam Sealer	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	32.13	161385
	427700	Cutting Wire	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	17.49	161385
	428423	Hose Fittings	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	151.78	161385
	428537	Industrial Roller Chain	003-8330-320.0731	SOLIDS PROCESS MAINT	0.00	125.49	161385
	428792	Oil Filters	001-8050-320.0743	TRUCK MAINT - STS	0.00	59.77	161385
	428968	Permit Holder	003-8300-320.0743	TRUCK MAINT	0.00	11.87	161385
	429005	Oil Filter	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	4.55	161385
	429013	Oil Filter & Transmisson	001-8050-320.0743	TRUCK MAINT - STS	0.00	31.44	161385
	429048	Tire Valve	003-8300-320.0743	TRUCK MAINT	0.00	2.25	161385
	429097	Oil Filter	001-8050-320.0743	TRUCK MAINT - STS	0.00	7.06	161385
	429099	Coolant	001-8050-350.1061	SUPPLIES - GARAGE	0.00	10.56	161385
	429183	Oil Filter	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	20.62	161385
					-----	-----	
					0.00	475.01	
19150	SHERWIN WILLIAMS CO						
	731661204906	5 Gal Strainer	001-8050-320.0746	STREET PAINTING	0.00	59.80	161387
19129	SLACK CHEMICAL CO INC						
	503652	Sodium Bisulfite	003-8330-360.1145	SODIUM BISULFITE	0.00	2,469.73	161388

07/21/26
11:00 am

City of Barre Accounts Payable
Warrant/Invoice Report # 27-3

Page 7 of 8
Louis.Falcaro

By check number for check acct 01(GENERAL FUND) and check dates 07/22/26 thru 07/22/26

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

19492	SMALL TOWN SUPPLY LLC						
	0017126	Motor Oil & Grease	002-8220-320.0740	EQUIPMENT MAINT	0.00	5,423.00	161389
19112	SPECTRUM						
	107159701070	Internet Service	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	0.28	161390
19493	STAFFORD, PAULA						
	07142026	Permit Partial Refund #17	001-4030-430.4038	PARKING PERMITS	0.00	121.34	161391
19082	STATE OF VERMONT						
	AMB00637	Ambulance Rev Tax	001-6040-120.0173	* AMBULANCE REV TAX	0.00	25,633.74	161392
19211	SULLIVAN POWERS & CO						
	135739	Audit FY 26	001-5010-220.0410	ANNUAL AUDIT	0.00	1,752.00	161393
18257	THE REHAB GYM INC						
	06302026	Gym Memb. June 2026	001-9020-110.0157	Memberships	0.00	10,000.00	161394
21014	UNIVAR USA INC						
	53999308	Caustic(Soda	002-8220-320.0765	SODIUM HYDROXIDE	0.00	3,777.15	161395
21055	USABLUBOOK						
	01085100	Phosphorus & Cap	003-8330-320.0737	LAB MAINT	0.00	723.72	161396
22028	VERMONT BICYCLE SHOP						
	180	Tick# 20000036425	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	194.98	161397
22023	VLCT PACIF CLAIMS						
	20260452-G01	P. Shuttle Claim	001-8050-110.0162	CLAIMS/DEDUCTIBLES	0.00	1,000.00	161398
24507	WEBSTER JAMES						
	07082026	Webster - Boots Reimburse	001-8050-340.0943	FOOTWARE	0.00	155.00	E1229
24501	WHITE CAP						
	10024074959	Concrete Sprayer & Pail	001-8050-350.1062	SUPPLIES - SW	0.00	1,078.96	161399

07/21/26
11:00 am

City of Barre Accounts Payable
Warrant/Invoice Report # 27-3

Page 8 of 8
Louis.Falcato

By check number for check acct 01(GENERAL FUND) and check dates 07/22/26 thru 07/22/26

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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Report Total

408,619.64

To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***408,619.64
Let this be your order for the payments of these amounts.

Client ID: 22BA

WARRANT REPORT

Client Name: City of Barre

Report As of Date:

7/22/2026

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,299.61	87.92	72.63	16.98	34.71	0.00	72.63	16.98
163	Baker, Brian L	2,335.60	225.59	138.50	32.40	112.24	0.00	138.50	32.40
206	Baker, Tom M	1,872.80	106.30	112.17	26.23	67.88	0.00	112.17	26.23
6	Baril, James A.	1,763.61	149.21	94.25	22.04	48.09	0.00	94.25	22.04
241	Beatty, Kory A	1,050.40	62.28	58.32	13.64	23.08	0.00	58.32	13.64
7	Benjamin, Kenneth S.	2,655.17	269.80	162.55	38.02	87.60	0.00	162.55	38.02
8	Bennington, William A.	1,777.80	151.57	103.79	24.28	52.86	0.00	103.79	24.28
9	Benson, Nicholas J.	1,446.90	133.49	85.98	20.11	43.37	0.00	85.98	20.11
242	Bessette, James R	1,490.26	122.75	88.57	20.72	51.07	0.00	88.57	20.72
11	Blackshaw, Brook W.	1,733.37	140.61	100.38	23.48	49.57	0.00	100.38	23.48
204	Blouin, Trevor J	1,367.68	49.58	80.97	18.93	29.66	0.00	80.97	18.93
155	Brault, Marcel T	1,334.25	124.89	82.72	19.35	33.94	0.00	82.72	19.35
17	Brown, Anderson C.	2,901.32	446.12	177.31	41.46	149.80	0.00	177.31	41.46
259	Burke , Charles	454.75	14.51	28.19	6.59	12.71	0.00	28.19	6.59
243	Cadorette, Jonathan A	1,191.20	62.17	63.10	14.76	21.47	0.00	63.10	14.76
21	Carminati Jr., Joel F.	1,292.58	45.10	74.96	17.53	28.27	0.00	74.96	17.53
249	Carrien , Caleb	1,125.60	75.12	69.78	16.32	26.67	0.00	69.78	16.32
258	Cascadden, Caleb	425.00	11.54	26.35	6.17	11.71	0.00	26.35	6.17
22	Cetin, Matthew J.	2,138.07	101.80	121.44	28.40	40.88	0.00	121.44	28.40
194	Cetin, Mattie	1,047.50	83.78	64.94	15.18	32.56	0.00	64.94	15.18
23	Charbonneau, Michael J.	2,756.99	277.55	155.85	36.45	89.71	0.00	155.85	36.45
227	Chism, Benjamin C	1,381.22	15.95	82.86	19.38	20.57	0.00	82.86	19.38
26	Collins, April M.	1,064.00	72.79	63.80	14.92	29.49	0.00	63.80	14.92
27	Copping, Nicholas R.	2,520.00	313.24	144.63	33.83	97.30	0.00	144.63	33.83
28	Cruger, Eric J.	1,492.92	123.95	83.64	19.56	40.51	0.00	83.64	19.56
29	Cushman, Brian K.	2,375.60	140.53	135.71	31.74	46.74	0.00	135.71	31.74
256	Dane , Medea	336.00	2.64	20.83	4.87	8.73	0.00	20.83	4.87
229	Davis, Robin L	1,118.81	58.93	65.40	15.30	24.83	0.00	65.40	15.30
31	Dawes, Carolyn S.	1,289.23	132.02	79.93	18.69	41.53	0.00	79.93	18.69
258	Delmas, Brody	646.00	35.60	40.05	9.37	19.11	0.00	40.05	9.37
34	Demell, William M.	1,267.60	105.65	71.39	16.70	33.55	0.00	71.39	16.70
173	DeRose, T J T	1,854.00	229.47	113.25	26.48	79.17	0.00	113.25	26.48
35	Dexter, Donnel A.	1,627.61	192.38	91.82	21.47	61.04	0.00	91.82	21.47
36	Dodge, Shawn M.	1,204.01	100.40	70.92	16.59	33.33	0.00	70.92	16.59
38	Drown, Jacob D.	2,103.60	246.21	122.64	28.68	77.19	0.00	122.64	28.68
39	Durgin, Steven J.	1,791.60	123.88	98.45	23.02	40.49	0.00	98.45	23.02
40	Eastman Jr., Larry E.	2,206.40	241.08	123.80	28.95	75.65	0.00	123.80	28.95
250	Eckhardt , Kamden	573.75	26.93	35.57	8.32	16.69	0.00	35.57	8.32
215	Elrick, Christopher	1,110.70	73.57	68.86	16.11	29.71	0.00	68.86	16.11
245	Falcaro, Louis Michael	1,317.21	55.40	77.56	18.14	31.29	0.00	77.56	18.14

Client ID: 22BA

WARRANT REPORT

Client Name: City of Barre

Report As of Date:

7/22/2026

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
42	Farnham, Brian D.	1,691.55	177.45	101.61	23.77	56.56	0.00	101.61	23.77
231	Faucher, Marcella J	1,487.61	0.00	84.35	19.73	3.26	0.00	84.35	19.73
43	Fecher, Jesse T.	2,153.16	225.60	130.55	30.53	81.92	0.00	130.55	30.53
233	Flanders, Kristin L	1,067.60	70.82	66.19	15.48	28.94	0.00	66.19	15.48
44	Fleury, Jason R.	1,763.60	173.29	96.43	22.55	55.31	0.00	96.43	22.55
189	Forsell, Christopher A	1,240.68	27.61	64.74	15.15	22.41	0.00	64.74	15.15
45	Frey, Jacob D.	3,150.07	432.47	183.51	42.92	124.04	0.00	183.51	42.92
203	Frey, Matthew J	1,431.58	106.93	88.76	20.76	45.17	0.00	88.76	20.76
252	Fuller , Wyatt	119.00	0.00	7.38	1.73	1.46	0.00	7.38	1.73
205	Galiano, Jeanne M	1,893.60	179.41	112.51	26.31	68.06	0.00	112.51	26.31
46	Gaylord, Amos R.	2,567.77	328.52	151.43	35.42	101.88	0.00	151.43	35.42
47	Gilbert, David P.	1,371.60	142.45	83.59	19.55	46.06	0.00	83.59	19.55
239	Gilbert, Patrick C	1,202.71	86.00	71.22	16.65	33.66	0.00	71.22	16.65
49	Guyette, Brandon L.	1,882.80	202.35	112.91	26.40	74.95	0.00	112.91	26.40
247	Haggett, Todd J	1,151.20	83.73	69.83	16.33	32.55	0.00	69.83	16.33
50	Hastings III, Clark H.	1,085.21	88.10	61.55	14.40	28.23	0.00	61.55	14.40
156	Hayden, Gregory William	1,314.90	112.47	79.08	18.49	31.44	0.00	79.08	18.49
528	Hedin, Laura T.	1,583.20	147.75	92.22	21.57	46.25	0.00	92.22	21.57
54	Herring, Jamie L.	1,491.67	115.34	86.72	20.28	48.84	0.00	86.72	20.28
55	Hoar, Brian W.	1,716.40	53.90	92.45	21.62	30.87	0.00	92.45	21.62
248	Hoar, Gabriel	450.24	14.06	27.91	6.53	12.55	0.00	27.91	6.53
188	Hood, James R	1,502.86	98.18	89.44	20.91	31.90	0.00	89.44	20.91
169	Isabelle, Jeffrey D	758.50	68.94	47.03	11.00	22.88	0.00	47.03	11.00
167	Isabelle, Pierre D	1,045.00	128.32	64.79	15.15	72.48	0.00	64.79	15.15
226	Kimball, Christina R	2,180.80	195.40	129.99	30.40	77.55	0.00	129.99	30.40
184	Kirby, Kristopher J	1,337.20	76.03	70.68	16.53	25.23	0.00	70.68	16.53
174	Kuras, Sarah V	2,033.96	243.73	121.42	28.40	76.45	0.00	121.42	28.40
165	La Barge-Burke, Michelle J	1,345.60	93.64	80.05	18.72	37.86	0.00	80.05	18.72
62	Lane, Zebulyn M.	1,520.55	169.66	91.90	21.49	54.23	0.00	91.90	21.49
217	LePage, Jesse C	1,385.09	105.64	82.14	19.21	44.46	0.00	82.14	19.21
64	Lowe, Robert L.	2,443.76	219.87	140.60	32.88	70.79	0.00	140.60	32.88
65	Machia, Delphia L.	1,193.20	110.58	73.31	17.15	30.27	0.00	73.31	17.15
218	Madison, Michael M	1,056.52	68.34	61.47	14.38	28.25	0.00	61.47	14.38
67	Mahoney, Brandyn A.	880.00	63.68	54.56	12.76	26.95	0.00	54.56	12.76
68	Maloney, Jason F.	1,498.79	110.98	85.28	19.95	38.49	0.00	85.28	19.95
70	Martel, Joell J.	1,973.89	224.16	111.05	25.97	70.58	0.00	111.05	25.97
72	McTigue, Peter J.	682.00	6.28	42.28	9.89	15.26	0.00	42.28	9.89
234	Messier, Michelle J	1,122.40	16.39	56.90	13.31	18.65	0.00	56.90	13.31
73	Metivier, Cheryl A.	1,174.00	98.01	67.05	15.68	31.00	0.00	67.05	15.68
77	Morris, Scott D.	1,362.86	145.38	84.49	19.76	62.06	0.00	84.49	19.76

WARRANT REPORT

7/22/2026

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
78	Morrison, Camden A.	1,304.52	95.72	70.57	16.50	30.35	0.00	70.57	16.50
80	Mott, John C.	463.32	33.52	28.73	6.72	12.99	0.00	28.73	6.72
230	Mullen, Christopher P	1,612.93	158.27	99.33	23.23	54.87	0.00	99.33	23.23
255	Pifer, Zachery	637.50	34.58	39.53	9.25	18.83	0.00	39.53	9.25
183	Placey-Noyes, Tyler C	1,624.12	128.02	90.86	21.25	52.65	0.00	90.86	21.25
88	Poirier, Holden R.	1,462.86	144.87	89.32	20.89	46.79	0.00	89.32	20.89
244	Porter, Renee N	1,125.60	71.82	68.08	15.93	29.23	0.00	68.08	15.93
89	Pouliot, Brooke L.	1,340.40	95.71	83.10	19.44	34.23	0.00	83.10	19.44
90	Pretty, Alyssa A.	1,590.16	126.87	95.44	22.32	52.30	0.00	95.44	22.32
91	Protzman, Todd A.	575.00	37.00	35.65	8.34	13.26	0.00	35.65	8.34
212	Rea, Cara L	106.96	0.00	2.45	0.57	0.00	0.00	2.45	0.57
95	Reale, Michael R.	1,554.40	162.89	96.37	22.54	52.19	0.00	96.37	22.54
97	Rivard, Sylvie R	1,200.00	100.42	68.41	16.00	31.67	0.00	68.41	16.00
99	Rubalcaba, David T.	1,853.28	201.69	108.23	25.31	63.83	0.00	108.23	25.31
228	Russell, Peter L	1,479.91	107.64	88.29	20.65	45.56	0.00	88.29	20.65
101	Ryan, Patty L.	2,437.98	312.18	151.15	35.35	114.90	0.00	151.15	35.35
214	Sabens, Christopher S	1,002.40	53.10	53.37	12.48	24.00	0.00	53.37	12.48
102	Seaver, Debbie L.	1,336.80	147.42	69.28	16.21	52.05	0.00	69.28	16.21
104	Shatney, Janet E.	1,965.20	135.99	111.71	26.13	44.77	0.00	111.71	26.13
202	Sheltra, Kimberly A	1,132.80	98.57	70.24	16.43	27.75	0.00	70.24	16.43
105	Smith, Clint P.	1,336.80	121.21	76.89	17.99	38.29	0.00	76.89	17.99
151	Smith, Michael P	1,194.80	58.49	68.09	15.92	22.02	0.00	68.09	15.92
253	Spaulding , Leah	656.00	36.80	40.67	9.51	19.45	0.00	40.67	9.51
193	Stigall, Gretchen	1,177.20	97.21	66.58	15.57	30.73	0.00	66.58	15.57
148	Storellicastro, Nicolas R	8,300.90	1,045.86	514.66	120.36	319.79	0.00	514.66	120.36
110	Strassberger, Kirk E.	1,393.56	72.79	75.92	17.75	27.83	0.00	75.92	17.75
187	Taylor, Therese M	1,389.20	96.78	82.00	19.18	39.59	0.00	82.00	19.18
112	Tillinghast, Zachary M.	1,555.26	119.74	84.22	19.70	39.25	0.00	84.22	19.70
195	Trader, Noah	787.50	52.58	48.82	11.42	23.85	0.00	48.82	11.42
113	Tucker, Randall L.	2,319.92	249.93	132.37	30.96	76.91	0.00	132.37	30.96
114	Tucker, Russell W.	1,620.24	137.42	89.45	20.92	39.39	0.00	89.45	20.92
223	Tucker, Samuel E	1,188.01	86.24	71.28	16.67	33.79	0.00	71.28	16.67
115	Vail, Braedon S.	2,522.80	252.53	155.92	36.46	100.20	0.00	155.92	36.46
180	Webster, James P	1,188.00	86.39	66.20	15.48	40.50	0.00	66.20	15.48
246	Wortkoetter, Benjamin	844.20	59.38	52.34	12.24	25.75	0.00	52.34	12.24
186	Young, Arthur D	1,526.40	64.95	83.39	19.50	33.95	0.00	83.39	19.50
REPORT TOTAL		173,860.78	14,928.34	10,202.14	2,386.04	5,378.03	0.00	10,202.14	2,386.04



Volunteer Application Form

Full Name Greg A Rouleau

Preferred Pronouns

Home address [REDACTED]

Barre City Resident? No



E-mail Address garouleau@ran-mar.com

Cell/Home Phone Number [REDACTED]

Position(s) you are applying for?

1. Board Member
- 2.
- 3.

Have you attended a meeting of the public bodies you are applying for? Yes



Please describe why you are interested in the positions you are applying for. Include any special skills or qualifications that may be beneficial for the position.

Representative of the Barre Sno-Bee's Snowmobile Club and the Snowmobile Community of Vermont in and for all snowmobile and winter trail maintenance and activities in the Barre City Cow Pasture.

By signing below you acknowledge that all information provided is accurate and complete to the best of your ability, and you understand the City Council has the authority to remove members appointed to any City-created public bodies in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application

Greg A. Rouleau

06-26-2026

Sign here (or type your name for an electronic submission)

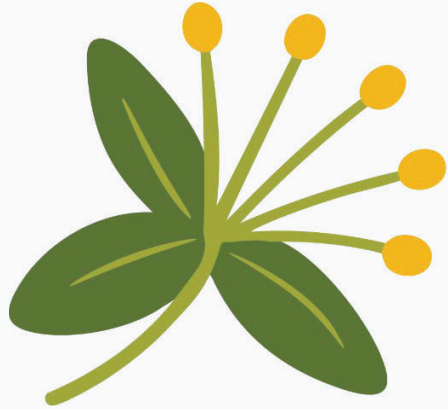
Date

For City Manager's Office Use Only

Appointed?

Term of Appointment: From

To



TILIA TEA CO.

Tilia Tea Company

- Barre-based small business growing teas and herbs
- Woman-owned
- Capstone's Microbusiness Development Program in 2024
- Now have stand at Barre Farmers Market
- Started business because I care about Barre, about the land, and about our future





People ask why tea. The truth is, it isn't about tea.
It's about Barre.

As the mother of a young daughter, I spend a lot of time thinking about the kind of community she's growing up in.

Barre is a remarkable community. I want it to be a place where kids see opportunity – a city they are proud to live in, where they want to stay and build their lives, a place where people care for one another. **Barre is a place of possibility.**

I started Tilia Tea Company because I want to contribute to Barre in the way I know best – by creating gardens that make our neighborhoods a little healthier, a little more beautiful, and a little more connected for people of all ages..

Tilia Tea Company is about showing
love for the place we call home.

An Opportunity for Barre



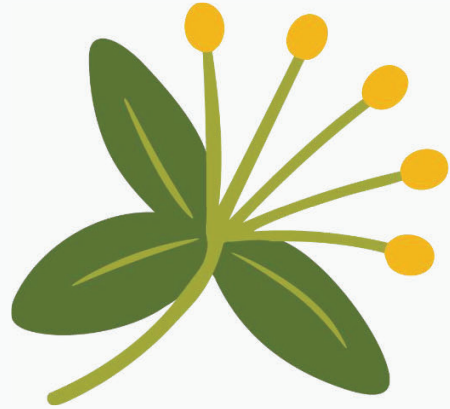
NEIGHBORHOOD MICROFARMS

Green Infrastructure for a More Resilient Barre

Like rain gardens, street trees, pocket parks, and restored stream buffers, neighborhood microfarms are **municipal green infrastructure** – working landscapes that provide valuable public services. They absorb stormwater, reduce erosion, improve soil health, support pollinators, beautify neighborhoods, strengthen community connections, and support locally owned businesses – all while producing fresh food, teas, herbs, and flowers.

Advancing Barre's Municipal Goals:

- Economic Development
- Public Health & Community Well-Being
- Neighborhood Revitalization
- Climate Resilience & Environmental Stewardship
- Fiscal Stewardship



TILIA TEA CO.

15 Hilltop Ave & 106 Currier St

2026



TILIA TEA CO.

Contents

BACKGROUND

SITE ANALYSIS

- Site Analysis
- Soil Sample

SITE PLANNING

- 2026 Garden Plan
- 2027 Garden Plan

COMMUNITY OUTREACH

- Neighbor Letter
- Garden Signage

Site Analysis

SITE ANALYSIS: 106 Currier St.



MICROFARM SITE ANALYSIS

Project Information

Address: 106 Currier Ave, Barre

Analysis Season: Spring, 2026

Site Goals:

- Tea & medicinal herb garden (*in-ground*)
- Maintain existing wild and naturalized edible species
- Erosion control (*critical*)
- Pollinator habitat

Site Overview

Existing Land Use:

- Lawn
- Animal waste dumping

Existing Structures:

- Falling fence partially along wooded edges
- Removed driveway, some stone still visible
- Wood pile (?)

Sun & Shade Assessment:

- Mostly Sunny
 - Trees as shade source
 - Light morning sun, Mid-day sun, afternoon sun, shaded evening

Notes:

- FEMA lot (landslide risk) – no permanent infrastructure.
 - Erosion control mandatory, especially along back hillside
- Site needs visual use indicators to deter dumping; borders will be helpful
- Left side mix of raspberries and noxious weeds; will need significant removal effort

Elements Assessments

Soil Assessment:

- Previous fill with light topsoil; some rocky compacted areas; established lawn along right side
- Soil test results (UVM): Low organic matter; ph leans base; no detectable lead levels
 - Needs: lots of organic matter/compost, elemental sulfur

Water Assessment:

- No municipal water; flowing creek at bottom of back hillside
 - Consider bucket tow + rain barrel system, as recommended by neighbor
- Water moves towards wooded edges, with slight slope
- Significant erosion present, back hillside

Species Assessment:

- Existing Beneficials:
 - Raspberry
 - Lilac
- Key Invasive Species present:
 - Buckthorn
 - Crab grass
 - Creeping bellflower
 - Bishops Weed
 - Knotweed

Site Preparation Needs

- Soil test (*completed Spring 2026*)
- Occultation & weed removal (*prolonged along left hand side to remove tubers*)
- Soil amendments
 - Year 1: Clover/Oat/Pea;
 - Year 2: Compost
- Erosion Improvements
 - Consider Elderberry row along back side to stabilize soil
- Hazard Removal
 - N/A
 - Existing pole in front center should receive flower surround to make more visible

Ongoing Maintenance Needs

- Pathway Maintenance
 - Grass mowing (City of Barre)
- Erosion Control
 - Small tree/shrub line along creek side of parcel

Site Assessment Summary

Site Strengths

- Relatively flat, mostly sunny
- Low traffic road
- Potential for water access
- City of Barre

Key Challenges

- Erosion control
- Noxious / well-established invasive weeds
- Animal waste dumping

Recommended Design Direction

- Mix of flowering, perennials herbs and edible flowers for soil stabilization and curb appeal, with mulch as row barriers
 - Pollinator garden along left side (*also prevent wood encroach and weed return*)
 - Echinacea, Borage, Rudbeckia
 - 2 rows each of Chamomile, Calendula, Bachelor Button
 - Thyme section along right side
 - Elderberry along creek side for soil stabilization
- Alt planting options to consider:
 - Roses (Year 3 and beyond, after soil ph is corrected)
 - Culinary herbs (Year 3 and beyond; rosemary, sage, tarragon)



TILIA TEA CO.

Soil Sample, 2025

106 Currier St.

Soil Test Report

Agricultural & Environmental Testing Laboratory
and UVM Extension

Prepared For:

Amber Tenway
Tilia Tea Company
8 Orange Street
Barre, VT 05641
tiliateacompany@gmail.com
802 224-6402

Sample Information:

Order #: AG-21356
Lab ID: S26-00551
Currier Street (2026)

Area Sampled: 0.2 acres

Received: 4/6/2026

Reported: 4/14/2026

VT County: Washington

Results

Nutrient	Low	Medium	Optimum	High	Excessive
Phosphorus (P):	5.6				
Potassium (K):	43				
Magnesium (Mg):	138				

Analysis	Value Found	Optimal Range (for most crops)	Analysis	Value Found	Typical Ranges in VT (ppm)**
Soil pH (2:1, water)	7.9	6-7	Iron (Fe)	38.6	2.4-10.6
Modified Morgan extractable, ppm			Manganese (Mn)	46.0	2.1-9.3
Phosphorus (P)	5.6	4-7	Boron (B)	0.8	0.10-0.60
Potassium (K)	43	100-130	Copper (Cu)	0.2	0.16-0.30
Calcium (Ca)	14129	>1000 *	Sulfur (S)	4.0	5-17
Magnesium (Mg)	138	50-100	Zinc (Zn)	4.4	0.4-3.2
Soil Organic Matter %	1.0	*	Sodium (Na)	7.0	6-21
CEC, meq/100g	71.9	*	Aluminum (Al)	20	8-107

* Ca content, organic matter %, and CEC are dependent on soil texture. They tend to be high in soils with a lot of clay and low in soils with a lot of sand.
** Ranges shown represent 90% of > 7000 recent soil test results. Micronutrient deficiencies are rare in VT when soil pH is in the optimal range. Al and Na are not nutrients but are shown because at high levels they can cause plant toxicity.

Recommendations for Perennial Flowers, Roses, & Herbs Establishment (H1B3E)

Home

Limestone (Target pH of 6.5)	Nitrogen	Phosphate, P2O5	Potash, K2O
tons / Acre	lbs / Acre	lbs / Acre	lbs / Acre
0	44 - 87	44	109

Comments:

To convert fertilizer or lime pounds per acre to pounds per 1,000 sq ft, divide by 40; for lb per 100 sq ft, divide lb per acre by 400.
Your soil tested OPTIMUM or HIGH in phosphorus and LOW or MEDIUM in potassium. Add 1 lb per 100 sq. ft. of a fertilizer such as 10-0-10, OR whatever your local supplier recommends. Wood ash (1-2 lb per 100 sq. ft.) may be used to supplement potassium without adding much phosphorus (although it will also raise the pH somewhat).

The organic matter in this soil is lower than desired for most herbaceous perennials. Consider adding finished compost or other source of organic matter to improve your soil conditions.

Lab ID: S26-00551

Page 1 of 2

Currier Street (2026)

No detectable lead;
acceptable for agricultural use, UVM

SITE ANALYSIS: 15 Hilltop Ave.



MICROFARM SITE ANALYSIS

Project Information

Address: 15 Hilltop, Barre

Analysis Season: Spring, 2026

Site Goals:

- Tea & medicinal herb garden (*in-ground*)
- Maintain existing wild and naturalized edible flowers
- Erosion control (*critical*)
- Hazard removal (*critical*)
- Pollinator habitat

Site Overview

Existing Land Use:

- Lawn
- Compost dumping

Existing Structures:

- Fence along wooded edges
- Rusted fence along neighboring drive
- Stone pathway from street

Sun & Shade Assessment:

- Part-Sun / Part-Shade
 - Trees and buildings as shade sources
 - Light morning sun, Mid-day sun, Shaded afternoon/evening

Notes:

- FEMA lot (landslide risk) – no permanent infrastructure.
 - Erosion control mandatory, especially far corner with visible sink/slope and existing compost dumping by residents
- Site needs hazard mitigation – leaning tree along back fence-line, rusted fence along driveway
- Far side slopes and is very shady; best for vining plants and/or maintaining existing shade edibles (wild violets and forget-me-nots)

Elements Assessments

Soil Assessment:

- Previous fill with tight topsoil; some rocky compacted areas
- Soil test results (UVM): Very low in all nutrients, ph leans base, acceptable lead levels
 - Needs: organic matter/compost, elemental sulfur, blood/fish/bone fertilizer

Water Assessment:

- None on site; limited storage potential
 - Consider neighbor partnership, municipal water
- Moderate drainage; some compacted areas others sandy
- Water moves towards wooded edges, with significant slope
- Erosion present, back hillside

Species Assessment:

- Existing Beneficials:
 - Wild Violet
 - Forget-me-not
 - Lilac
- Key Invasive Species present:
 - Buckthorn
 - Crab grass
 - Creeping bellflower

Site Preparation Needs

- Soil test (*completed Winter 2025*)
- Occultation & weed removal
- Soil amendments
 - Year 1: Clover/Oat;
 - Year 2: Fish/blood/bone + Compost
- Erosion Improvements
 - Corner banking / stabilization
- Hazard Removal
 - Rusty Fence at front with tree seedlings
 - Leaning tree

Ongoing Maintenance Needs

- Pathway Maintenance
 - Grass mowing (City of Barre)
 - Paver weeding / ground cover plant establishment
- Erosion Control
 - Organic matter banking along existing fence line

Site Assessment Summary

Site Strengths

- Relatively flat, mostly sunny
- Low traffic road
- City of Barre

Key Challenges

- Site hazards
- Erosion control
- Water access

Recommended Design Direction

- Mix of flowering, perennials herbs and edible flowers for soil stabilization and curb appeal, with thyme or mulch as row barriers
 - Flower fence (sunflowers and/or echinacea, 1 row)
 - Bachelor Button (sunniest location, 1 row)
 - Calendula and/or echinacea
 - Chamomile (shadier half; up to 4 rows)
- Alt planting options to consider:
 - Lavender (Year 3 and beyond, after soil is aerated)
 - Roses (Year 3 and beyond, after soil ph is corrected)



TILIA TEA CO.

Soil Sample, 2025

15 Hilltop Ave.

Soil Test Report

Agricultural & Environmental Testing Laboratory
and UVM Extension

Prepared For:

Amber Tenney
Tilia Tea Company
8 Orange Street
Barre, VT 05641
tiliateacompany@gmail.com
802 224-6402

Sample Information:

Order #: AG-21172
Lab ID: S25-04709
15 Hill Top
Area Sampled: 0.2 sq ft
Received: 11/24/2025
Reported: 12/9/2025
VT County: Washington

Results

Nutrient	Very Low	Low	Medium	High	Excessive
Phosphorus (P):	3.0				
Potassium (K):	70				
Magnesium (Mg):	150				

Analysis	Value Found	Optimal Range (for most crops)	Analysis	Value Found	Typical Ranges in VT (ppm)**
Soil pH (2-1, water)	7.9	6-7	Iron (Fe)	54.4	2.4-10.6
Modified Morgan extractable, ppm			Manganese (Mn)	87.4	2.1-9.3
Phosphorus (P)	3.0	10-15	Boron (B)	0.6	0.16-0.60
Potassium (K)	70	100-130	Copper (Cu)	0.2	0.16-0.30
Calcium (Ca)	7891	>1000 *	Sulfur (S)	3.0	5-17
Magnesium (Mg)	150	50-100	Zinc (Zn)	2.1	0.4-3.2
Soil Organic Matter %	1.7	*	Sodium (Na)	4.0	6-21
CEC, meq/100g	40.9	*	Aluminum (Al)	16	8-107

* Ca content, organic matter %, and CEC are dependent on soil texture. They tend to be high in soils with a lot of clay and low in soils with a lot of sand.
** Ranges shown represent 50% of > 2000 recent soil test results. Microelement deficiencies are rare in VT when soil pH is in the optimal range. Al and Na are not nutrients but are shown because at high levels they can cause plant toxicity.

Heavy Metal	Value Found	High
Copper (Cu)	0.2	more than 10
Zinc (Zn)	2.1	more than 80
Cadmium (Cd)	0.1	more than 2
Chromium (Cr)	0.1	more than 20
Nickel (Ni)	0.5	more than 20
Lead (Pb)	2.7	more than 10

* Values are mg/kg, or ppm. Results lower than the "high level" do not pose a concern for growing vegetables. For additional information, see this fact sheet: http://www.uvm.edu/viroganberry/factheets/interpreting_heavy_metals_soil_test.pdf

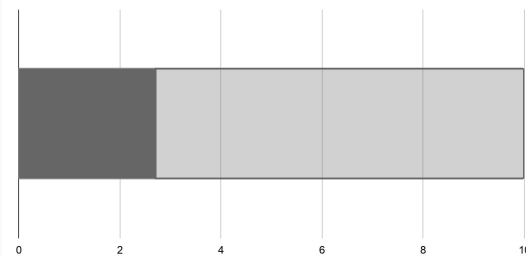
Lab ID: S25-04709

Page 1 of 2

15 Hill Top

15 Hilltop: Lead

2.7 out of 10 = Acceptable level for agriculture, UVM



Typical lead level for area;
acceptable for agricultural use,
UVM

Site Planning



TILIA TEA CO.

106 Carrier



2026



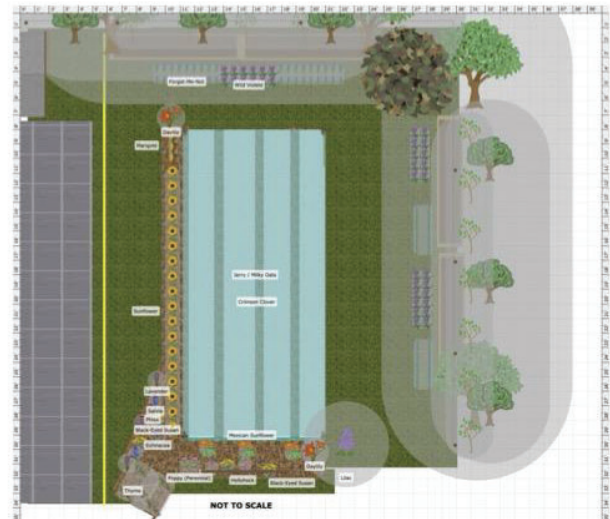
2027



TILIA TEA CO.

15 Hilltop

2026



2026



2027

Community Outreach

Currier Neighbor Letter & Garden Sign



Hello Neighbor:

We're delighted to introduce ourselves and share some exciting news about 106 Currier Ave! Tilia Tea Company is a Barre City microfarm that partners with landowners and the City to transform underutilized and undevelopable land into vibrant tea and herb gardens. We care for several parcels throughout Barre, and we're grateful for the opportunity to join the Currier Ave neighborhood.

Throughout the summer, you'll see us clearing the sod and preparing the soil. In 2026, we'll use tarps to eliminate existing evasive weeds and will then grow a ground cover of oats and clover. The ground cover crop will be lightly tilled into the soil at the start of 2027 to increase ground nutrients, after which we'll plant a mix of teas, herbs, and flowers. Throughout the growing season, we'll visit regularly to water, weed, tend, and harvest.

We'll install a sign clearly marking the space and maintain tidy, well-kept edges. If you see us working, please feel free to stop by and say hello — we truly enjoy meeting neighbors and sharing information about what's growing.

At the end of the season, we'll host a neighborhood tea party to celebrate the harvest, and we would be delighted for you to join us for a cup of tea made from herbs grown right here on Currier. You can also find us at the Barre Farmers Market throughout the summer.

Thank you for welcoming us into the neighborhood. We're so glad to be here and look forward to growing together.

To learn more about Tilia Tea Company, visit www.tiliatea.com.

Warmly,

Amber Terway
Tilia Tea Company



(Sent: April 6, 2026)

Hilltop Neighbor Letter & Garden Sign



Dear Hilltop Ave Neighbors,

We're delighted to introduce ourselves and share some exciting news about 15 Hilltop Ave! Tilia Tea Company is a Barre City microfarm that partners with landowners and the City to transform underutilized and undevelopable land into vibrant tea and medicinal herb gardens. We care for several small plots throughout Barre, and we're grateful for the opportunity to join the Hilltop Ave neighborhood.

Early this spring, you'll see us clearing the sod, preparing and enriching the soil, and planting a beautiful mix of tea and healing herbs. Throughout the season, we'll visit regularly to water, weed, tend, and harvest.

We'll install a sign clearly marking the space and maintain tidy, well-kept edges. If you see us working, please feel free to stop by and say hello — we truly enjoy meeting neighbors and sharing information about what's growing.

At the end of the season, we'll host a neighborhood tea party to celebrate the harvest, and we would be delighted for you to join us for a cup of tea made from herbs grown right here on Hilltop. You can also find us at the Barre Farmers Market throughout the summer.

Thank you for welcoming us into the neighborhood. We're so glad to be here and look forward to growing together.

To learn more about Tilia Tea Company, visit www.tiliatea.com.

Warmly,

Amber Terway
Tilia Tea Company



(Sent: June 9, 2026)

Dear Mayor and City Council Members,

Thank you for taking the time to review the attached presentation.

Like many small Barre businesses, Tilia Tea Company got its start through Capstone Community Action's Microbusiness Development Program. What began as a small idea has grown into several small gardens across the city and a stand at the Barre Farmers Market. It's been incredibly rewarding to build a business here, and I'm grateful for the support this community has shown along the way.

I started Tilia Tea Company with a simple belief: locally rooted businesses can make our community stronger. We keep dollars circulating locally, strengthen our local food system, and create beautiful, well-maintained spaces that show just how much our city is loved and cared for. Tilia Tea Company is proof that Barre is a place where creative, practical solutions can flourish.

My background is in environmental science, public health, and community planning, and I've tried to bring those experiences together with my passion for gardening. This project is my way of helping make Barre a little healthier, a little more beautiful, and a little more connected – through tea gardens, rain gardens, and the everyday work of caring for small pieces of land.

The gardens on Hilltop Avenue and Currier Street began with neighbors.

The Hilltop garden came about because I'm about five houses away from the garden, less than a block. Through the trees, I can practically see the garden from my front porch. A resident reached out and asked whether I worked on FEMA-acquired lots and whether I'd be interested in creating tea and rain gardens in their neighborhood.

The Currier Street garden came about in much the same way. A resident met me at the Farmers Market and asked if I would consider creating a garden there because they believed it would be a benefit to their neighborhood.

When I'm working in these gardens, I'm simply another neighbor tending the land. I'm a quiet presence, hand-weeding, planting, and harvesting without loud equipment or power tools. I care deeply about these neighborhoods because they're my neighborhoods, too.

Before proposing these projects, I wanted to be certain they were appropriate. I completed soil testing to confirm the sites were safe for agricultural use. I researched FEMA's requirements, reviewed the City's plans and policies, and worked through the City's established process for obtaining permission. My goal has always been to ensure these gardens are consistent with FEMA restrictions, local zoning, the City's adopted plans, and the character of the surrounding neighborhoods. My PowerPoint includes all the soil testing and site analysis completed prior to beginning the project.

I also recognize these decisions are larger than any one project or any one gardener. Unfortunately, Barre will likely have more FEMA-acquired lots in the future. I stepped into this work because residents asked me to and I had the ability to take on two additional sites. When additional FEMA sites transfer to becoming publicly-owned, we'll need plans, stewards, and caretakers for those sites. Tilia is just one example of what can happen and I hope that the City will have a clear, transparent, and democratic process for deciding how these properties are used so they continue to serve the public good.

My hope is that the attached presentation provides helpful context for that broader conversation. I hope we can continue exploring creative uses that strengthen neighborhoods, reduce maintenance costs, improve environmental resilience, and reflect the values our community has expressed through its planning process.

Thank you again for your time, your thoughtful consideration, and your service to Barre. I appreciate the opportunity to be part of this conversation and look forward to continuing to work together to care for our city.

Warmly,

A handwritten signature in black ink, appearing to read 'AT' with a stylized flourish.

Amber Terway
Owner, Tilia Tea Company

To: Mayor, Council
From: Tess Taylor
Date: July 24, 2026

USE of FEMA- ACQUIRED LOTS

Draft Proposal for the purpose of discussion

- 1 For FEMA-acquired lots, require interested parties to begin by submitting the existing FEMA land use change application to the City Manager. along with a cover letter specific to their idea and project.
2. The City Manager reviews the application for consistency with City plans, priorities, and FEMA/VEM restrictions.
3. If it passes that review, the proposal goes to an existing City committee (or another designated review body made up of residents and officials) for one round of open discussion followed immediately by a vote.
4. Only if the committee identifies significant policy questions, controversy, or other issues requiring broader oversight would the proposal advance to the full City Council.

Pros:

- Maintains a public review process while creating a more efficient pathway for routine proposals, while also utilizing existing forms that are mandatory.
- Places initial decision-making with a group specifically tasked with that responsibility.
- Creates a consistent and predictable process that respects everyone's time and energy.
- Provides additional protection for applicants by limiting unnecessary public disclosure of proprietary information.
- Reserves full Council review for proposals that genuinely warrant broader discussion, allowing Council to focus its time on issues requiring their attention.

An additional tool that may help support this process would be a scoring rubric used by City Manager when reviewing proposals that helps committee members understand key elements of each proposal as they relate to City priorities (i.e., ecosystem benefits, residential benefits, economic benefits, etc.). That would make the Manager's thought process more transparent, aid in Committee decision making, and help applicants understand what they may need to improve or strengthen if their application is denied. If at any point the application process becomes competitive, then a rubric would also support the Committee in prioritizing projects and making what could feel like tough decisions between a lot of great ideas.

Dear Mayor and City Council Members,

As a former member of the Barre City Planning Commission, I am writing to express my support for thoughtful, creative uses of FEMA-acquired properties that align with our community's long-term vision for resilient, welcoming neighborhoods.

The proposed partnership with Tilia Tea Company to establish tea and herb gardens, rain gardens, and perennial plantings on FEMA-acquired landslide-risk properties represents exactly the type of innovative, low-impact land use that can help Barre turn a challenging circumstance into a community asset. Based on my understanding of the proposal, this use conforms with applicable zoning and code requirements, complies with FEMA restrictions for these properties, and aligns with the goals and values established in Barre's Municipal Plan.

When the City adopted its Municipal Plan, the Council affirmed a vision for Barre that includes thoughtful stewardship of our land, strong neighborhoods, environmental resilience, and spaces that support community connection. This proposal puts those values into practice by transforming vacant properties into carefully maintained green spaces that provide ecological, aesthetic, and social benefits.

Recent community planning processes have shown that Barre residents value increased access to green space and places where people can gather, connect, and find respite within the city. The proposed tea and herb gardens and rain gardens directly respond to that community feedback. This is a low-impact land use that provides meaningful benefits: improving the appearance of vacant properties, supporting pollinators, increasing stormwater infiltration, reducing erosion risks, and creating welcoming spaces for neighbors to enjoy.

FEMA-acquired properties present unique challenges, but they also provide an opportunity for Barre to demonstrate leadership in how communities can adapt after natural disasters. Rather than viewing these lots only as vacant spaces, we have an opportunity to thoughtfully steward them in ways that honor the past while investing in the future.

I also want to express my personal support for the proposed tea and herb garden at 106 Currier Street as a resident of Marcell Avenue. The loss and disruption caused by a landslide risk and the resulting property acquisition is hard for any neighborhood. Creating something beautiful and productive in the wake of removing a home from a neighborhood can help honor what was lost while strengthening the neighborhood that remains. A cared-for garden space would provide a sense of renewal and a place of connection for all of us who continue to call this area home.

I encourage the City Council to view these agreements not simply as approvals for individual gardens, but as an opportunity to establish a thoughtful model for how Barre can approach FEMA-acquired properties in the years ahead. Supporting resident-led partnerships like this demonstrates that our city values creativity, stewardship, and community investment.

Thank you for your thoughtful consideration and for your continued commitment to building a Barre that current residents and future generations can be proud of.

Sincerely,
Becky Wigg
Resident (8 Marcell Avenue)
Former Barre City Planning Commission Member



July 21, 2026

Thom Lauzon, Mayor
Members of the Barre City Council

RE: Tilia Tea Company Proposal

Dear Mayor and Members of the Barre City Council,

On behalf of The Barre Partnership, I'd like to share my support for Tilia Tea Company's proposal to establish tea, herb, and rain gardens on select city-owned lots.

As Barre's Designated Downtown organization, our mission is to strengthen the economic vitality of our downtown and support the local businesses that make our community unique. We believe a thriving downtown depends on the success of the small businesses, entrepreneurs, and community partners who choose to invest here.

That's one of the reasons this proposal stands out to me. It's a true win-win.

For the City, these gardens provide a creative way to improve underutilized properties with attractive rain gardens, pollinator habitat, and ongoing maintenance – all without adding to the City's budget. Instead of vacant lots, these spaces become cared-for community assets that contribute to neighborhood pride.

For Tilia Tea Company, these gardens provide the space needed to grow the herbs and teas that are sold at our Barre Farmers Market and in downtown businesses. Supporting local agriculture in this way helps keep more dollars circulating in our local economy while creating another unique product that reflects Barre's creativity and entrepreneurial spirit.

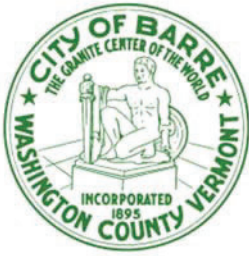
One of the things that makes Barre special is our willingness to think differently about challenges. We have an incredible community of people who see opportunities where others might see obstacles, and Tilia Tea Company's proposal is a great example of that mindset.

The Barre Partnership is always looking for ways to support businesses that are rooted here and contributing to the vitality of our community. This proposal aligns with that vision by strengthening a locally owned business while enhancing public spaces at little cost to taxpayers.

I appreciate the Council's willingness to consider innovative partnerships like this one, and I encourage you to support the proposed land use agreements. If I can provide you with any further information, please don't hesitate to ask. Thank you for your time and for your continued commitment to Barre.

Sincerely,

Tracie Lewis
Executive Director
The Barre Partnership



City of Barre, Vermont

6 N. Main St., Suite 1
Barre, VT 05641
www.barrecity.org

Brian Baker
Director of Public Works
(802) 476-0250
PWDirector@barrecity.org

Office Memorandum Department of Public Works

To: Barre City Council
Date: July 24, 2026
Subject: New Downtown Lighting and Sidewalk

The Department of Public Works recommends the following infrastructure improvements to enhance public safety and improve City streetscapes:

Church Street

- Replace three (3) inoperable street lights that have been out of service for several years.
- Install decorative fixtures matching the existing lights on Main Street.
- **Estimated Cost:** \$30,000



Seminary Street/Auditorium Hill

- Replace six (6) existing street lights with new concrete bases while retaining the existing overhead light fixtures.
- Construct a new concrete sidewalk using City Public Works crews to improve pedestrian safety and accessibility.
- **Estimated Cost:** \$75,000 (\$60,000 for lighting and \$15,000 for sidewalk)

The total estimated project cost is **\$105,000**. The Department recommends funding these improvements through the **Semperbon Fund**.





NORWAY & SONS, INC

ELECTRICAL CONTRACTORS

SERVICE PRICING

DATE: 6/15/26
PROJECT: Barre City Street lighting
SUBJECT: Church street and Aud hill

Norway & Sons, Inc. quotes a price of thirty-three thousand three hundred and forty-four dollars. (\$33,344.00) to install a new single phase 100A service, demo 3 old pole lights, provide and install 3 new pole lights on church street.

Norway & Sons, Inc. quotes a price of fifty-nine thousand one hundred and eighty-one dollars. (\$59,181.00) to install a new single phase 100A service, demo old pole lights, provide and install 6 new pole lights on Aud hill.

INCLUDES:

- New 100A single phase service
- New pole lights
- Wire in city installed underground raceways to poles
- Underground PVC and wire to service from GMP pole

ALL PRICING EXCLUDES

- Trenching and backfill
- Wood pedestal for service
- Utility fees
- Lifts (assumed to use city boom truck)
- Concrete pole bases or existing pole base modifications

Thank you,

Kyle Day

Project Manager

Kyle@norway-sons.com

****Bid proposal will remain valid for 30 days after above date****

7//28 council AUD project clerk of the works

From Tom Baker <Tom.Baker@barrecity.org>

Date Fri 7/24/2026 11:34 AM

To Carol Dawes (Treasurer) <Treasurer@barrecity.org>

 2 attachments (16 MB)

Proposal for the AUD CoW Blanchard.pdf; AUD Renovations Clerk of the Works_PCI (6).pdf;

Carol,

Looking to ask for funds from the civic center improvement fund for the AUD renovations clerk of the works. Because we went with the design /build option of building, USDA requires a full time clerk of the works. USDA has to approve the contractor for the Clerk of the works. I've attached the proposals. I'm proposing to accept the Blanchard proposal contingent, on USDA approval.

As of 7/21/26 the Civic center improvement fund has \$266,00.00

At the June 2nd meeting the council approved \$135,374.00 for the fund (that is included in the \$266,000). Leaving \$130,626.00 that I'm asking to cover the Clerk of the works costs. Let me know if you have any questions.

Tom M Baker
Director of Facilities and Grounds
City of Barre
16 Auditorium Hill
Barre VT 05641
Office (802) 476-0256
Cell (802) 793-3392



July 22, 2026

Tom M Baker
Director of Facilities and Grounds
City of Barre
16 Auditorium Hill
Barre VT 05641
Office (802) 476-0256
Cell (802) 793-3392

Re: RFP for Clerk of the Works
At The Barre Auditorium

AUD Renovations Clerk of the Works

Hello Mr. Baker,

VIS Construction Consultants (VISCC) is forwarding you this proposal in response to the RFP released July 7, 2026. We understand that you are searching for a full-time Clerk of the Works for the upcoming project at the former High School. We also understand that the Clerk position is a requirement of a grant supporting the project.

Our company has completed several of these types of projects for non-profits with multiple funding sources. We can adapt to work for the municipality or for the agent of the municipality as needed.

I am providing this proposal knowing the Scope of Work through drawings and specs released by Freeman French Freeman.

Details considered for this proposal:

- The project involves approximately ~4 million dollars of renovations to the famous Barre Auditorium.
- The project would like to be underway within 4-6 weeks
- The project is funded through private donations and several other grants.

We are ready to learn more about the specific details when the time is right.

Below is our hourly proposal for what we assume to be expected from Grant Agencies. We can adapt this proposal as needed.

FULL-TIME CLERK

We propose providing a Clerk of the Works for 5 days a week for a total of 40 hours per week. Here is a summary of the RPR hours needed:

Pre-construction conference w/ GC, project overview and training	16 hours	
32 -week construction period x 40 hours per week =	1280	
hours		
Pre- Final Inspection mtg (per RD requirement)		4
hours		
Final Inspections and project close out	<u>8 hours</u>	
		To
tal hours	1308 hours	

Alternate 1 - Part-time Clerk

We propose providing a Clerk of the Works for 2 half-days per week at a minimum (4 hours per day= 8 hours per week), and 8 hours of office administration. Here is a summary of the hours needed:

Pre-construction conference w/ GC, project overview and training	16 hours	
32 -week construction period x 16 hours per week =	512	
hours		
Pre- Final Inspection mtg (per RD requirement)		4
hours		
Final Inspections and project close out	<u>8 hours</u>	
		To
tal hours	540 hours	

- Our assumption this project would start right away and last 8 months. If the anticipated duration is longer, we could adjust our fee accordingly. The current plan for renovations is complete, and the firm of ReArch Construction has been considered for the project.
- I would like to add that we have an excellent relationship with Freeman French Freeman and ReArch Construction.



VISCC is a full Owner's Project Manager/Representative and consulting firm located in Vermont. The depth of our company's experience coupled with the expertise of the individuals we are proposing for this project can provide a superior service and assurance of success that you may not find in any other applicant.

VIS Construction Consultants has been providing project management and owner's representative services on various educational, institutional, and municipal projects since 1980. Our comprehensive project management services, including state-of-the-art estimating and scheduling, allow us to provide complete pre-construction and management services tailored to your specific construction needs.

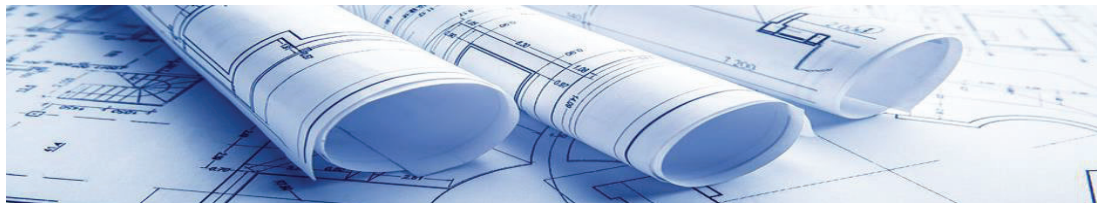
We are a local firm with offices in South Burlington, VT and Lebanon, NH and are confident that we bring the right skills, experience, and people to this project. We understand that our client's success depends on our expertise and responsiveness. Our Project Managers and Field Representatives work tirelessly to perform and serve our clients with a focus on being the owner's advocate. VIS has extensive experience in construction oversight to help the Town of Johnson toward a successful project outcome.

We monitor and coordinate the efforts of all members of the project team, enabling the owner to achieve maximum value for each dollar expended. And our proactive approach encourages designers, contractors, and vendors to work together to achieve the owner's quality, cost and schedule objectives.

We strive for positive working relationships among the project team members, facilitating timely resolution of the problems and conflicts that are common in the design and construction process.

Working with VIS allows you to maintain control of your project, from inception to completion. We inform you with timely project updates, succinct reports, milestone estimates, and project schedules, enabling you to make knowledgeable decisions through a phased process. Our experience and commitment is your source of support and realization. We look forward to the successful completion of this project.

For more on VISCC visit www.viscc.com



Qualification & Experience of Key Staff Members:



Mark Blanchard is a Project Manager with over 30 years of experience representing owners in the public and private industry. In addition to his project management skills, Mark has expertise in owner's representation, plan review work, cost estimating.

Mark is a specialist in HVAC, Controls, Electrical Power & Lighting, Security Systems, Telephone & Data Systems and is focused to provide quality assurance for all divisions of construction.

Mr. Blanchard will help facilitate the project throughout the construction phase and coordinate final close-outs, construction permits, and federal, state and local signoffs as required for a CO Certificate of Occupancy and project close-out. Mark has an extensive history of job site supervision, coordination of sub-contractors, and knowledge of all construction phase services from initial grading and site work through all phases of building work.

Similar / Representative Projects

With over 35 years of experience, Mark provides extensive Owner's Representative, project management and construction consultation experience. In addition, Mark Blanchard is an expert in construction administration services, plan review, and code compliance. Recent project work includes:

Town of Brandon Library - client is Library Committee

Town of Johnson Public Works Garage - client is Town of Johnson

Randolph Area Parent Child Center - client was Green Mountain Economic Development Corporation

Yellow Barn Project and Business Accelerator (Hardwick VT)

client was the Northeastern Vermont Development Association and town of Hardwick

Proposed Clerk for this site is Scott Blanchard - his recent projects included the Randolph Parent Child Center and The NEW East Montpelier Public Works Garage

Project Approach:

VISCC is locally experienced and is uniquely qualified in the role of Construction Oversight. We have been in business for 40 years at which time we have provided various project management services throughout Vermont. Our General Qualifications include comprehensive project management services and coordination of all construction project activities.

We monitor and coordinate the efforts of all members of the project team, enabling the owner to achieve maximum value for each dollar expended. Our experienced staff apply leadership skills to plan and direct the project team toward success. Our proactive approach encourages designers, contractors, and vendors to work together to achieve the owner's quality, cost, and schedule objectives.

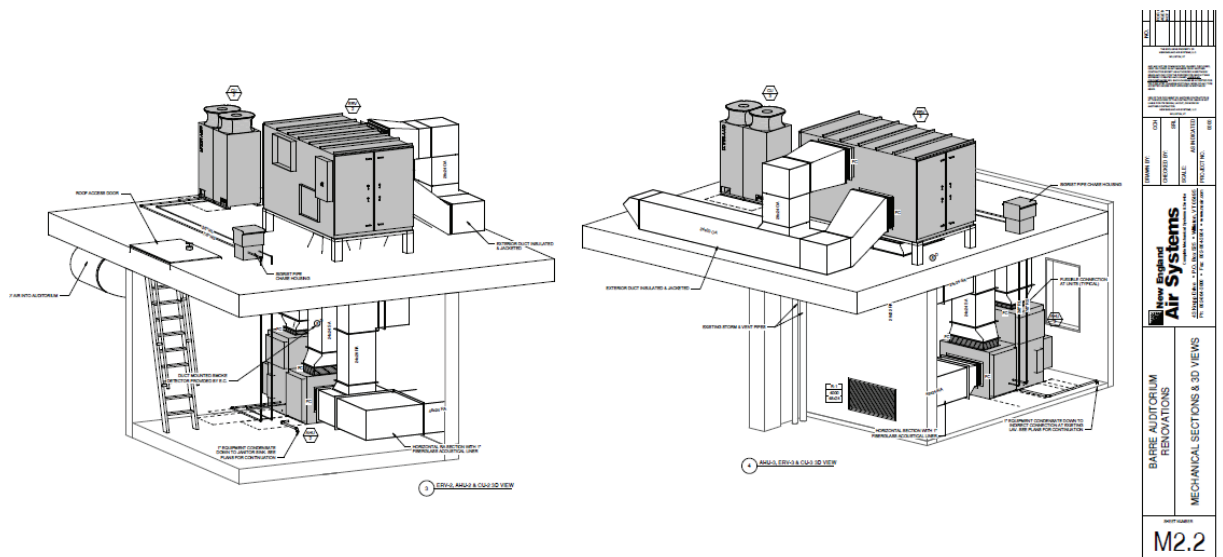
We strive for positive working relationships among the project team members, facilitating timely resolution of the problems and conflicts that are common in the design and construction process. This approach provides a superior service to our clients and assurance of success that makes our team especially well-suited for multi stakeholder projects.

VISCC will work with City of Barre and associated stakeholders in an effort to solve project challenges professionally and with experience. VISCC also works creatively with construction cost efficiency in mind, in an effort to maintain project scheduling, timely reporting, review and efficient coordination with the contractor and subcontractors.

Confirmation of Insurance requirements

Upon selection, VISCC is happy to provide all proof of insurance requirements as required. Our standard coverage is as follows:

1. Automobile Liability (including owned, non-owned, and hired) in an amount not less than one million dollars (\$1,000,000) for each occurrence and not less than two million dollars (\$2,000,000) general aggregate.
2. Worker's compensation and employer liability in accordance with the Worker's Compensation Act of the State of Vermont for employees doing work in accordance with this Contract.
3. Comprehensive General Liability (including personal injury) in an amount of not less than two million dollars (\$1,000,000) per each occurrence and not less than four million dollars (\$2,000,000) in the aggregate.



The fee proposal below reflects that the Field Representative would be on-site per the outlined time frames. Based on the actual needs of service, this may decrease or increase by mutual agreement of VISCC and The City of Barre.

Working with VISCC allows you to maintain control of your project, from inception to completion. We inform you with timely project updates, succinct reports, milestone estimates, and project schedules, enabling you to make knowledgeable decisions through an understanding phased process. Our experience and commitment is your source of support and realization. We look forward to work you.

Fee Proposal

VIS Construction Consultants (VISCC) is pleased to provide this cost proposal.

Hourly Rate:

VIS hourly rate for these services will be \$75.00/hour (Seventy-Five dollars per hour) for the assigned Site Representative. This rate includes all wages, taxes, equipment, and insurance. The only additional charges would be for any owner approved expenses (billed at cost plus 10%) and mileage reimbursement at the Federal Rate. Invoices will be submitted monthly. We intend to manage the project in a cost-effective manner and find ways to reduce the cost of construction, if possible, without deteriorating the quality of the completed project.

Assumed Time for Performance and Expected Fee Estimate:

Full-time Clerk of the Works

1308 total hours @ 75/hr
\$98,100

Anticipated mileage 160 trips to the site at 40 miles per trip = 6400 miles.

6400at .76 per mile (federal rate)
\$ 4,864

Estimated Fee for FULL-TIME Clerk of the Works:	\$ 102,964
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Alternate 1

Part-time Clerk of the Works

540 total hours @ 75/hr \$40,500

Anticipated mileage 64 trips to the site at 40 miles per trip = 2560 miles.

2560 at .76 per mile (federal rate) \$ 1,946

Estimated Fee for PART TIME Clerk of the Works:	\$ 42,446
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Signature Section

Very truly yours,

Project Scope Accepted:

Mark A Blanchard ,

VIS Construction Consultants
Email: mblanchard@viscc.com
Tel: (802) 658-6100 office
Cell: 802-289-2109

Visit us at: www.viscc.com

By: _____

Title _____

Date: _____

CLERK OF THE WORK SERVICES

City of Barre Municipal Auditorium Renovations Project



Expert Oversight - Maximizing Value - Minimizing Risk

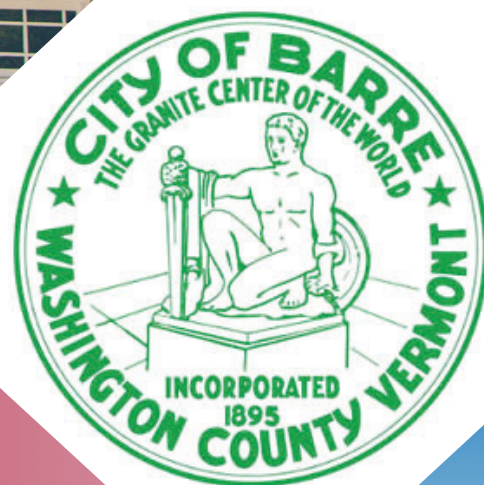
ATTN:

Tom Baker

Director of Facilities & Grounds

Submitted:

July 23rd, 2026



Submitted by:
PCI: Consulting

Marty Spaulding
2 Prospect St. Suite 1, Montpelier, VT, 05602
802-673-7783



ATTN: Tom Baker, Director of Facilities & Grounds
City of Barre
6 N. Main St., Suite 2, Barre, VT, 05641

July 23rd, 2026

Dear Mr. Baker,

Thank you for the opportunity to submit this proposal in response to the City of Barre's RFP for Clerk of the Work services for the Municipal Auditorium Renovations project. PCI has extensive experience providing Clerk of the Works services for municipalities throughout the State of Vermont, and we are excited about the prospect of working with the City on this project. On a more personal level, I live in Barre Town, and would welcome the opportunity to work on a project that improves my local community.

PCI has a proven track record of providing quality Clerking services for all types of construction projects. Last year, PCI completed a project for the Town of Colchester, providing Clerking services for the construction of their new Recreation Center. We have also worked with the State of Vermont on several projects, including their Chittenden Regional Correctional Facility Upgrade projects, Waterbury State Roof and Masonry projects, and the NWSCF Roof Replacement Project. Additionally, we have provided Clerking services to the Burlington School District and the Colchester School District on a variety of school renovation projects, including an airport hangar renovation project and multiple elementary school renovation projects.

More specific to the Auditorium Renovations project, PCI has experience serving as the Clerk of the Works (Resident Inspector) on a USDA-RD funded project, fulfilling the same scope of services as required on your project. PCI served as the Resident Inspector for a new childcare facility built by the Alburgh Family Clubhouse, which was primarily funded by USDA-RD funds. Our Clerk, Ron Snyder, with the support of our team, provided daily oversight and ensured the project was completed in compliance with USDA-RD requirements. Based on our experience with this project, we feel PCI is uniquely qualified to provide Clerking services to the City and ensure USDA-RD grant compliance.

PCI utilizes a team-based approach to all of our projects, ensuring that our clients have the highest-quality service possible without any gaps in coverage. We have identified Ron to serve as the primary Clerk, due to his previous experience on a USDA funded project. Ron will be supported by the rest of our team, providing administrative and coverage support as necessary.

In addition to the experience detailed above, PCI also has an excellent working relationship with ReArch and with Freeman, French, Freeman. We have worked with both firms on several projects.

In this proposal, we have provided a scope of work, our project approach, the resumes of our team, and past project experiences. We have also provided references and the cost of our services. We hope this proposal demonstrates that PCI is the best firm for this project.

Thank you for considering our proposal.

Sincerely,

Marty Spaulding

Marty Spaulding
Managing Partner
Senior Project Manager
PCI Consulting

Company Information

PCI is Vermont's largest firm for Owner's Project Management and Clerk of the Works services for capital construction projects. With a long and proven track record across a wide range of industries, we have the knowledge and expertise to guide any project to success. PCI provides vital support and expert oversight, especially for organizations without in-house resources or those operating at capacity. Construction projects often take on a life of their own, requiring dedicated, full-time oversight. By bringing PCI on board, you can maximize the value of your project while minimizing the risks.

Legal Form of Ownership:

Subchapter S Corporation. There is no parent company, nor are there any subsidiaries. PCI Consulting, Inc. is fully registered and authorized to do business in the State of Vermont.

Years in Operation:

PCI Consulting, Inc. was founded as an LLC in 2003. On the advice of tax & accounting professionals, PCI incorporated as an S Corp. on July 1 2005. Marty Spaulding and Natty Jamison took ownership of PCI from the former owner Tom Peterson in 2022

Claims Status:

There are no outstanding claims against PCI Consulting, Inc., or any of its individual employees.

Offices

PCI Mailing Address:

PO Box 4313, Burlington, Vermont 05406

PCI Burlington Office:

110 Main Street, Suite 2a, Burlington, Vermont 05401

PCI Montpelier Office:

2 Prospect Street, Suite 1, Montpelier, VT, 05602

Contact Information

Phone:

802-923-6323

Company Email

info@pcivt.com

Website

www.pcivt.com





Project Approach:

Our technical approach to project management is guided by best practices we have developed over our years in the industry.

Philosophically, we approach all of our projects in the spirit of collaboration, communication, continuity and verification:

Collaboration

We understand that projects and tasks do not exist in a vacuum; There is always more than one entity involved and the best success is achieved when all parties can agree on, and work toward, a common goal.

Communication

Successful completion of tasks and projects depends on clear, accurate, and respectful communication. As Owner's Project Managers it is part of our job to help establish and maintain clear channels of communication among all project stakeholders. We understand that it is just as valuable to ask the right questions as it is to come up with the right answers. When it comes to communication, our motto is, "Seek first to understand, then to be understood."

Continuity

We understand that as a key member of the project team, the Owner's Project Manager plays a major role in making sure the project moves forward as planned and meets the Owner's goals. Establishing and maintaining relationships with all team members is essential, so it is important to have continuity in this role. To this end, we will assign one point person who will have overall responsibility for the performance of all Owner's Project Management tasks for this project.

Verification

Ultimately all tasks and projects need to be completed accurately and according to the project goals and specifications. We believe the process of verification is an ongoing, collaborative effort of all project stakeholders and begins on our first day on the job. We seek to establish mutually agreeable milestones, among all team members, for timely and accurate verification of project goals.

Scope of the Work

PCI proposes to perform the services outlined below, based on the information provided in the RFP and clarifications from the City:

- Be present on-site during the active construction phase. The Clerk will be stationed on-site full-time, as required by the USDA-RD.
- Perform on-site observation during the active construction phase as may be reasonably necessary to determine, in general, if progress and quality of the work being performed will be in compliance with the Contract Documents when completed.
- Notify the Owner, Contractor, and Design Team immediately if work does not conform to the Contract Documents or requires special inspection or testing (to be provided by a third-party testing agency).
- Monitor the Contractor's and subcontractor's progress as it relates to the construction schedule, including critical path activities, and alert the Owner to conditions that may lead to delays in completion of the work.
- Maintain a daily log book recording construction activities observed, including but limited to date, weather conditions, number and classification of personnel working on the site, equipment being used to perform the work, persons visiting the site, accounts of substantive discussions, instructions given to the contractors, directions received, all significant or unusual happenings involving the work, any delays, and daily work accomplished.
- Attend all meetings, including pre-construction meetings, weekly progress meetings, and any scheduled site meetings.
- Attend pre-final inspection and final inspection, as well as be part of final acceptance procedures.
- Receive and review requests for changes by the Contractor, and submit them, together with recommendations, to the Design Team
- Review and track payment applications and advise the Owner on approval.
- In cooperation with the Design Team, review the work and the Contractor's interim and final punch lists for the project.
- Coordination with the design-build team, as necessary.
- Be available for weekend work as required
- Review and be familiar with all contract documents

Clerk of the Works Weekly Project Update Template



Schedule

PCI is able to commit to a Clerk of the Works on the construction site during the full construction time, with our Clerk ready to begin immediately. In the event the project duration is extended, PCI will seek to ensure our Clerk can remain on site.

Cost of Services

PCI proposes to complete the services outlined in the Request for Proposals as follows: As per USDA requirements, our Clerk will provide full-time (for purposes of this proposal, we have assumed 40 hours per week) on-site providing Clerking services. Projected total hours for this project is **840 hours**, which is based on 40 hours per week for 21 weeks.

PCI bills on a Time & Materials basis at a rate of \$125 per hour. For this project, we are submitting a budget not to exceed **\$120,000**, which is inclusive of mileage. This amount assumes that the project is completed by the proposed schedule and hours do not exceed 840 hours. The City will only be billed for hours worked.

PCI bills for mileage to and from our Burlington office, and other additional project related travel expenses, at the standard IRS rate, and bills any other reimbursable expense at cost.

PCI increases our annual rate in July of each year.

PCI Organization Chart

PCI takes a team approach to all of our project, using the wealth of knowledge and experience our team members bring to make every project a success.



Marty Spaulding

Managing Partner
Senior Project Manager



Natty Jamison-Root

Managing Partner
Senior Project Manager, Clerk of the Works



Tom Yandow

Project Manager, Lead Estimator
Clerk of the Works



David Armstrong

Project Manager
Clerk of the Works



Joseph Gangl

Associate Project Manager
Clerk of the Works



Ron Snyder

Clerk of the Works



Hannah Via

Business Development Representative



Jack Goga-Blanchard

Associate Project Manager
Clerk of the Works



Marty Spaulding

Managing Partner

Senior Project Manager

Contact

✉ marty@pcivt.com

☎ 802-673-7783

Education

- ABA. Northwood University, 1993

Awards

- 2021 School Facilities Person of the Year

Associations

- Founder & Chair-Facilities Maintenance Directors Association
- State Aid for School Construction Advisory Board, Committee Member

Professional Summary

Marty Spaulding came to PCI with an outstanding twenty-five-year career as a school administrator, overseeing Facilities and Food Service in the Vermont K-12 Education sector. He took ownership of PCI: Capital Project Consulting in 2022. Marty has decades of experience managing large-scale projects, working on projects in occupied spaces, and overseeing projects with tight budgets and deadlines. Marty has a wide breadth of knowledge of Building Codes and regulations, as well as industry techniques and practices. Marty serves as an Owner's Project Manager for clients from various backgrounds, including K-12 schools, municipalities, housing, and private projects. He forms excellent working relationships with everyone involved in his projects, building a team atmosphere for successful project completions.

Project Experience

- Maple Run Unified School District:
 - ESSER Upgrades
 - Capital Upgrade Projects
 - Summer 2025 Projects
 - Summer 2026 Projects
- Burlington School District Projects:
 - New Burlington High School Project
 - Aviation Center Renovation Project
 - Integrated Arts Academy Renovation
 - BHS Environmental/Abatement
- Middlebury Union High School Cafeteria Project
- North Country Supervisory Union:
 - High School Portable Classroom
 - Chester Elementary School HVAC and Pellet Boiler
 - Brighton Elementary School HVAC & Boiler Upgrade
 - Charleston Elementary School EVT IAQ and Share Grant
- St. Johnsbury LVRT Connection and Bay St. Redevelopment
- Temple Sinai Roof and Building Upgrades Projects
- Washington County Courthouse and Sheriff's Department Projects
- Colchester School District Porter's Point Renovation Project
- Rutland City Public Schools HS Pump Station Feasibility Study





Ron Snyder

Clerk of the Works

Professional Summary

With an impressive track record and two decades of experience in commercial construction project management, Ron brings value to any project he works on. From the conception of the project until the final day, Ron ensures the project is completed accurately, safely, on-time, and within budget. Ron has worked on a vast range of projects since starting at PCI, including municipal, State of Vermont, and K-12 projects. With projects ranging from a new recreation center to correctional center upgrades, to renovation of an aviation center to infrastructure projects at a mobile home park, Ron is use to working on projects with tight deadlines and unique requirements. In his role as Clerk, he provides regularly updates to the Owner, monitoring the work being completed daily, and presenting timely solutions to any potential construction delays. Based on his experience as a construction manager, he is comitted to ensuring that the job site is safe and all regulations are being followed. Having Ron as your Clerk of the Works helps ensure that your project will be a success!

Project Experience

- Town of Colchester New Recreation Center Project
- Milton Mobile Home Co-Op Infrastructure Upgrades Project
- Burlington School District Aviation Center Renovation Project
- Alburgh Family Clubhouse New Early Childcare Center Project
- Colchester School District Porter's Point Elementary School Renovation Project
- State of Vermont Chittenden Regional Correctional Facility
 - ADA Upgrades Project
 - Snow Guard Installation
 - Facility Tablet Upgrades
- State of Vermont Northwest State Correctional Facility Roof Replacement Project

Contact

✉ ron@pcivt.com

☎ 413-344-6841

Education

- Ottawa University, Liberal Arts/Political Science Degree
- Technical Careers Institute, Windsor, CT, Architectural Construction and Design
- Police Academy, Boston, MA, Deputy Sheriff.

Certifications

- MA Office of Public Safety, Envrionmental Health and Safety Officer Certification
- MA Dept. of Corrections, Fire Security Office Certification
- OSHA 40 Hour Training Certification





Alburgh Childcare Center

Services: Owner's Project Manager/Clerk of the Works

Value: \$4 Million

Completion: 2026

Location: Alburgh, VT

Project Overview:

Alburgh Family Clubhouse engaged PCI to serve as both the Owner's Project Manager and Clerk of the Works on their Alburgh Early Childcare Center project from conceptual design through construction phase. This project was funded by the USDA. This center is a non-profit, full day, full year, high quality early-care and education program in a new, state-of-the-art childcare facility in Alburgh village. This project addressed the significant need for affordable child-care in Grand Isle County, specifically Alburgh.

Owner Reference: **Gina Lewis** **(802)-734-9731** **ginalewis@alburghfamilyclubhouse.org**



Waterbury State Office Complex Roof and Masonry Projects

Services: Clerk of the Works

Anticipated Completion: 2026

Location: Waterbury, VT

Project Overview:

PCI was brought on to serve as the Clerk of the Work for the State of Vermont's Waterbury Office Complex's historic core roof replacement and masonry brick repair projects. One of our Clerk's has been onsite daily during the construction phase, providing daily reports to the State that details the ongoing construction progress, contractors on site, work completed that day, and other information. Our Clerk is helping ensure the project remains on schedule, alerting the State to any potential delays or safety issues that arise.

Owner Reference: **Jessica Thyme** **802-272-3716** **Jessica.Thyme@vermont.gov**



Burlington School District Aviation Center Renovation

Services: Owner's Project Manager/Clerk of the Works

Completion: 2025

Location: South Burlington, VT

Project Overview:

The Burlington School District hired PCI to provide Owner's Project Management and Clerk of the Work services for their New Aviation Center. As OPMs, PCI managed the bidding process, assisted with grant management, and ensured the project met the necessary safety requirements per the Airport's rules. The Clerk was present onsite daily, monitoring the construction, ensuring the contractors followed all necessary security protocols. This center will provide a much necessary home for the BSD Aviation program, helping more students discover their love of flying.

Owner Reference: **Nathan Lavery** **(802) 847-4573** **nlavery@bsdvt.org**



Town of Colchester New Recreation Center

Services: Clerk of the Works, Owner's Adviser

Value: \$12 Million

Completion: 2025

Location: Colchester, VT

Project Overview:

PCI was brought on to serve as the Owner Adviser and perform Clerk of the Work responsibilities for the Town of Colchester new Recreation Center. PCI provided oversight on budget, ensured the schedule remained on track, and with procurement of the design team and contractor, amongst other tasks. One of our designated Clerk of the Works was on sight during the construction phase, providing daily reports and ensuring the contractors stayed on schedule. This project finished on budget and the Center opened ahead of schedule.

Owner Reference: Glen Cuttitta

802.264.5639

gcuttitta@colchestervt.gov

References

Gina Lewis

President
Alburgh Family Clubhouse
16 So. Main St. Alburgh, VT 05440
802-734-9731,
ginalewis@alburghfamilyclubhouse.org

Jessica Thyme

Project Manager
VT Department of Buildings and General Services
133 State St, 5th Floor, Montpelier, VT 05633
802-272-3716
Jessica.Thyme@vermont.gov

Katherine 'Deac' Decarreau

Executive Director
Winooski Housing Authority
83 Barlow St. Winooski, VT, 05404
802-655-2360
deac@winooskihousing.org

Mike Doenges

Former Mayor
City of Rutland
802-773-1800 x 275
mdoenges@rutlandcity.org

James Goldsmith

Manager, Facilities Planning and Development
University of Vermont Medical Center
1519 Shelburne Rd., South Burlington, VT, 05403
802-847-3675
james.goldsmith@uvmhealth.org

Carrie Johnson

Former Town Manager
Town of St. Albans
(802) 524-7589
carriehayesjohnson@hotmail.com

Nathan Lavery

Executive Director of Finance & Operations
Burlington School District
287 Shelburne Road, Burlington, VT
802-864-845
nlavery@bsdvt.org

George Trieb

Chief Financial and Operations Officer
Colchester School District
59 Rathe Rd, Colchester, VT 05446
(802)264-5979
george.trieb@colchestersd.org

Randy Burnett

Architect Project Manager
ColinP.LindbergArchitect
208 Flynn Ave., Suite 2B, Burlington, VT 05401
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randy@colinlindberg.com

Bill Kimball

Superintendent
Maple Run Unified School District
28 Catherine St., St. Albans, VT,
802-524-2600x3938 b
kimball@maplerun.org

Teigh Southworth

P.E., Project Manager
Design & Construction Division
Dept. of Buildings & General Services
133 State Street, 5th Floor, Montpelier, VT
teigh.southworth@vermont.gov

Jeff Francis

Former Executive Director
Vermont Superintendents Association
802-229-5834
jfrancis@vtvsa.org